

**GROWTH, RESOURCES AND COMMUNITIES SCRUTINY  
COMMITTEE**

**TUESDAY 12 JULY 2022  
7.55 PM**

**Bourges/Viersen Room - Town Hall  
Contact: Paulina Ford, Senior Democratic Services Officer at  
paulina.ford@peterborough.gov.uk, or 01733 452508**

**AGENDA**

**Page No**

**1. Apologies**

**2. Declarations of Interest and Whipping Declarations**

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification " that has been disclosed to the Solicitor to the Council. Members must also declare if they are subject to their party group whip in relation to any items under consideration.

**3. Minutes of Meetings**

<b>3a</b>	<b>Minutes of the Extraordinary Growth, Environment and Resources Scrutiny Committee held on 15 February 2022</b>	<b>3 - 8</b>
<b>3b</b>	<b>Minutes of the Growth, Environment and Resources Scrutiny Committee held on 1 March 2022</b>	<b>9 - 16</b>
<b>3c</b>	<b>Minutes of the Communities Scrutiny Committee held on 8 March 2022</b>	<b>17 - 26</b>

**4. Call in of any Cabinet, Cabinet Member or Key Officer Decision**



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<b>5.</b>	<b>Appointment of Co-opted Members 2022/2023</b>	<b>27 - 30</b>
<b>6.</b>	<b>Cohesion And Community Champions Engagement - Developing The Approach</b>	<b>31 - 38</b>
<b>7.</b>	<b>Review Of 2021/2022 And Work Programme For 2022/2023</b>	<b>39 - 66</b>
<b>8.</b>	<b>Forward Plan of Executive Decisions</b>	<b>67 - 90</b>
<b>9.</b>	<b>Date of Next Meeting</b>	
	<ul style="list-style-type: none"><li>• 13 September 2022 – Joint Scrutiny Committee Meeting</li><li>• 20 September 2022 – Growth, Resources and Communities Scrutiny Committee</li></ul>	

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#### **Committee Members:**

Councillors: I Yasin (Chair), G Casey, C Fenner, J R Fox, M Haseeb, M Jamil (Vice Chairman), K Knight, N Moyo, M Rangzeb, R Ray, and N Sandford

Substitutes: Councillors: I Ali, S Bond and M Perkins

Further information about this meeting can be obtained from Paulina Ford on telephone 01733 452508 or by email – [Paulina.ford@peterborough.gov.uk](mailto:Paulina.ford@peterborough.gov.uk)

**MINUTES OF THE EXTRAORDINARY GROWTH, ENVIRONMENT AND RESOURCES  
SCRUTINY COMMITTEE MEETING  
HELD AT 7PM, ON  
TUESDAY 15 FEBRUARY 2022  
ENGINE SHED, SAND MARTIN HOUSE**

**Committee Members Present:** Councillors M Farooq (Chair), C. Burbage (Vice Chair), R Brown, G. Casey, N. Day, Judy Fox,, A Joseph, L. Sharp, H Skibsted, N Moyo, C. Wiggin  
Co-opted Member: Parish Councillor Michael Samways

**Officers Present in** Adrian Chapman, Executive Director Place and Economy  
Fiona McMillan, Director, Law and Governance  
Richard Kay, Head of Sustainable Growth Strategy  
Darren Sharpe, Natural & Historic Environment Manager  
Sue Addison, Insurance Manager  
Paul Harris, Chartered Engineer who attended via Teams

**Also Present:** Cllr N Sandford, Group Leader for Liberal Democrats  
Cllr John Fox, Group Leader for Peterborough First  
Speakers:  
Mr Hopkins  
Mr Richard Elmer  
Mr Jonathan Harpham  
Lady Collette Francis  
Mr and Mrs Benton

**42. APOLOGIES FOR ABSENCE**

No apologies for absence were received.

**43. DECLARATIONS OF INTEREST AND WHIPPING DECLARATIONS**

There were no declarations of interest or whipping declarations.

**44. EXCLUSION OF THE PRESS AND PUBLIC**

The Chair advised the Committee on the grounds as to why Appendix A of the report would need to be treated as an exempt item and that the committee would need to go into Exempt Session if the information within Appendix A was to be discussed. The Chair asked Members of the Committee if they were in agreement to this. Some Members felt that Public Interest outweighed the request to exclude the Press and Public whilst others agreed to the exclusion of the press and public.

The Director, Law and Governance advised Members that confirmation had come from the Information Commissioner's Office (ICO ) earlier that day which confirmed that it was right to withhold the item and go into exempt session when discussing the item.

It was therefore agreed that there was a need to retain the information as exempt and if discussed the press and public would be excluded from the meeting.

#### **45. 'SAVE BRETTON OAK TREE' PETITION – ACTION TO BE TAKEN**

The Chair welcomed the following members of the public who had registered to speak: Mr Richard Elmer, Mr Hopkins, Mr Jonathan Harpham, Lady Collette Francis, and Mr and Mrs Benton.

Members of the Public in support of the petition spoke first.

Mr Elmer spoke on behalf of Mr Hopkins in support of the petition. Key points raised were as follows:

- Council Officers had concluded that it was subsidence that was the issue however, heave had been identified in an independent report as the cause of the problem instead of subsidence and that removal of the tree could make the problem worse.
- Five trees had been lost over the last decade in Blind Lane. Other reports had indicated that it was heave that had caused the issues and not subsidence.
- The council wanted to remove the tree to negate their liability, however in the case of heave being the issue, the council would not be liable.
- The tree had been seen as an asset in the past. The councils latest report stated that the tree could affect buildings for up to 30 metres from it. The original planning permission stated that the tree should be no closer than 14 metres.
- Will the house require underpinning regardless of the outcome, if yes then why should the tree be lost. If anything, it was a mistake by the Planning Department to allow buildings to be erected so close to the tree.
- All efforts should be made to save this veteran tree. People making the decision did not live in the area and would therefore not be affected by its loss.
- The tree was granted a Tree Protection Order for good reason and those reasons still existed. The trees belong to the people of Peterborough. The council should be seeking ways to preserve this valuable tree.

Jonathan Harpham spoke in support of the petition. Key points raised were as follows:

- Advised that trees were his job and had 20 years' experience in working with them.
- The original 2019 engineer's report had not confirmed that moisture related clay shrinkage had occurred.
- In Mr Harpham's opinion there were a few inaccuracies and omissions in the report (one example being on page 47 of the current report concerning the drainage system).
- He provided a further overview of other issues, including the area of movement between the conservatory and property and the foundation depth, variations in height due to soil expansion and contraction, as well as the need for scrutiny of the depth of the foundations of the property. If miscalculations had been made on the depth of the foundations the original developer would be liable. No heave precaution had been recorded on any of the soil investigation work,
- No updated engineers report had been provided to the council.

Lady Collette Francis spoke in support of the petition. Key points raised were as follows:

- The original planning application details only referred to T1 within the property grounds of the address and no other grounds past the boundary.
- The ownership of the tree should have been established before the decision had been made.
- Moisture demand and zone of influence were left out of the insurance report.

- There was other nearby vegetation to the property and therefore it may be that it was not only the tree that had caused the problems.
- Additional pages had been added to the documents of the application which had not been previously available to the public.
- Issues caused indicated heave and not subsidence.
- Conservatories have a limited lifespan and therefore it was not surprising that with the age of the conservatory it was starting to come away from the house.
- The defects were only noticed by the homeowner in 2018 during an unusually hot summer. She questioned the need to remove the tree and further pointed to the benefits of trees to local residents, particularly in terms of the supply of oxygen.
- Underpinning had taken place on other houses in the area due to the soil type.
- Disputed the comment that decisions such as this did not need to be debated at committee.

Kevin Benton spoke against the petition. Key points raised were as follows:

- Bought the house in good faith in 2014 and only noticed the cracks appearing in the summer of 2018. The conservatory was not the main issue as cracks had appeared in the centre of the house, the cracks has continued to worsen over the years.
- The insurance company was approached nearly four years ago to investigate the issue and had followed the due process thoroughly, looking at different options for mediation.
- He advised that he was not happy that the tree had been identified as the issue. He acknowledged that the tree had had some issues when a large branch had fallen into the garden last November, just missing the shed in his garden.
- The Council had been asked to review the Tree Protection Order (TPO) but it had been a lengthy process over 18 months. He added that a tree that had affected the conservatory had already been taken down.
- He affirmed that he was following experts' advice and just wanted the house stabilised and insured and protected for the long term.

The Head of Sustainable Growth introduced the report accompanied by the Natural & Historic Environment Manager, and the Councils Insurance Manager. Also in attendance was Paul Harris, Chartered Engineer who attended via Teams.

Members were reminded that the meeting was not about making a decision but about making a recommendation to Cabinet for consideration at their meeting on 21 February 2022.

The Head of Sustainable Growth suggested the Committee review the summary in paragraph 4.6.4 of the report. The issue was whether the Council could afford to pay the substantial costs to save the tree and whether it would be value for money to do so. He confirmed that the purpose of this report was to determine whether or not the Committee wished to express any recommendations to Cabinet regarding whether it should agree to implement the felling consent for an oak tree in Bretton.

For the avoidance of doubt, the consent to fell the tree already lawfully existed, and Cabinet would not be asked to re-determine such consent. Cabinet would simply be asked whether to implement the consent; or, if it determined not to implement the consent, determine what alternative form of action would be considered the most appropriate.

The Growth, Environment and Resources Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members queried correspondence between tree officers and insurance officers as stated in the report, as well as clarification as to the ownership of the tree. The Officer

- clarified that ownership was covered in paragraph 4.3 of the covering report and the implications. It was the officers' view that the Council had the responsibility for the tree.
- Members asked about various solutions, such as the construction of root barriers. Paul Harris, Chartered Engineer who was an expert in tree related subsidence advised that there had been two separate opinions put forward. One of which was the insurers engineers and his own view which was that the damage was the product of tree related subsidence. Mr Harpham who had spoken earlier had an alternative view which suggested that the damage was a result of heave.
  - Members commented that at the time that the house was built it appeared that NHBC Standards had not been complied with.
  - Members referred to various solutions and associated costs. The cost of root barriers had been costed at £30K to £40K. Had this been properly costed and looked into. Officers responded that no formal quote had been obtained for root barriers and that they were a relatively new concept for dealing with trees and had not been done before in the Peterborough area. He advised it would be difficult to estimate the cost and would go across private land, meaning that compensation would also have to be agreed. A key factor was the usage of root barriers not being proven to work, so would be a financial risk if unsuccessful. Paul Harris, Chartered Engineer added that root barriers were, in his opinion, risky and unproven and could impact the saleability of the house. Members recommended that the root barrier option be explored thoroughly.
  - Members questioned costs, referring to Appendix Two, regarding the proposal for tree works and the costs varying from £28,000 if the tree was felled to £75,000 if the tree was maintained. The Officer was unsure as to why the original application for the tree works in May 2020 has quoted such a variation in costs and felt that the figure of £75,000 was an underestimate of what the true costs would be. Members were directed to the financial information within the covering report in particular section 4.5. Implementation Costs and Finance Considerations. Figures were taken from the Council's previous experience with relevant costs.
  - Officers were satisfied that due process had been followed and lawful consent was in place, and this had been set out within the report.
  - Members reflected on the issues of liability and standards for the tree and the housing construction and questioned what would happen if the case went to court. Sue Addison, Insurance Manager, replied that there were two issues to consider with any claim of this nature. The first was the liability to abate the nuisance and was there liability for any damage the tree had caused, she was however unable to discuss specifics given the ongoing case. However key areas for consideration would be does the council own the tree, was there sufficient evidence of subsidence and if so there was a legal liability to abate that nuisance. The other issue would be was there a liability for the damage that the tree had caused.
  - Members sought clarification with regard to paragraph 4.5.9 in the report and the total cost involved if a further two properties were affected. Officers responded that to underpin a property of this size would be approximately £200,000 per property.
  - Members noted that the CAVAT value of the tree was in excess of £300,000 and asked if the tree were to be felled would the council invest in the equivalent amount to plant new trees elsewhere to compensate for its loss. Officers advised that there was no legal requirement to replace the tree, but the council's policy was to replace the tree and six other trees would be planted within the area. However young trees would not have the same value as an older tree.
  - Members expressed concern about the divergence of the two expert opinions. Officers advised that Mr Harris was asked to review evidence after the second opposing report was submitted. Members felt that a further independent expert should be employed to

review both reports. Officers advised that Mr Harris was an independent expert who was not employed by the council.

- Members queried if the foundations of the property complied with NHBC standards at the time of building. Officers advised that an investigation had revealed that all building regulations were in place at the time and records indicated that all consents had been put in place in accordance with the rules and regulations in place at the time.
- Members were concerned that the felling of the tree would set a precedence for other claims regarding other potential tree damage. Officers advised that every case would be assessed on its own merits.
- Members were informed that if the felling option was accepted, the costs would come from the tree budget and that extensive expenses for underpinning had not been budgeted for and the Council would need to decide where it would come from.
- A lawful consent existed to fell the tree, and this could not be reversed, it was now up to Cabinet to decide if they wish to carry out that consent. Members were informed of the timing considerations within the report at paragraph 4.7.

At this point the Growth, Environment and Resources Scrutiny Committee **RESOLVED** that they would go into private session to discuss Appendix A, and members of the public and press were asked to leave the room.

### **EXEMPT SESSION**

Following the exempt session, the Committee returned to public session and allowed members of the public and press back into the room.

On resuming the public part of the meeting, the Chair presented the recommendations within the report to the committee which were as follows:

It is recommended that Growth, Environment & Resources Scrutiny Committee:

1. Acknowledges the duly made petition considered by Full Council on 8 December 2021, which sought the saving of an oak tree in Bretton, and thanks the petitioner for the considerable efforts in raising awareness on this important issue;
2. Considers the evidence in the papers provided, as well as the evidence as to be presented by speakers at the meeting and determines a set of recommendations for Cabinet. Cabinet is scheduled to meet on 21 February 2022 to consider this matter. The three main options available to Cabinet are:
  - (a) determine that the consent that already lawfully exists for felling the tree be implemented; or
  - (b) determine that the consent should not be implemented, and instead undertake an alternative course of action; or
  - (c) determine not to take a decision, allowing the felling consent to lapse and consequently await to see what action, if any, the applicable insurance company(s) takes against the Council.

Members debated the various issues surrounding the tree, including financial constraints. They further reflected on the divergence of opinion from experts regarding the tree and considered that a further independent report be undertaken to ensure a properly judged decision.

A Member asked for a full report offering all options available, including environmental impact, costs and risks to the Council. There was also a discussion on what impact the potential usage of root barriers would have on the property. Members stressed the importance of avoiding procrastination in making a decision, given future costs resulting from further potential damage if the issue remained unresolved.

Members also emphasised the inclusion of including the local community when considering the tree, given the interest in the petition.

After listening to the public speakers and considering all the evidence provided within the report and from officers in attendance at the meeting, the following recommendation was proposed.

Cllr Skibsted, seconded by Cllr Joseph, proposed the following recommendation which was agreed (6 in favour. 4 against 1 abstention) that Cabinet determines that the consent to fell the tree at 9 Barnard Way should not be implemented, and instead undertake an alternative course of action. Additionally, that Cabinet should obtain a further independent assessment of the issues relating to the Mature Oak Tree and the property at 9 Barnard Way which should not be from those persons who have already provided assessments, and also obtain a detailed report on the cost and implications of providing root barrier treatment.

Cllr Moyo, seconded by Cllr Brown proposed that the committee recommend option (a) determine that the consent that already lawfully exists for felling the tree be implemented. Due to Cllr Skibsted's recommendation being accepted this was not voted on.

## **RECOMMENDATION**

The Growth, Environment and Resources Scrutiny Committee **RESOLVED** to recommend that Cabinet determine that the consent to fell the tree at 9 Barnard Way, Bretton should not be implemented, and instead undertake an alternative course of action. This action should be that the Council:

1. Obtains a further independent expert assessment (i.e. not from the experts who have already provided assessments) of the issues relating to the Mature Oak Tree and the property at 9 Barnard Way, Bretton, with such an assessment reviewing the existing reports and clarifying any inconsistencies, and
2. Obtains a detailed report on the effectiveness, cost and implications of providing root barrier treatment.

Chair

7.00pm - 9.46pm

**MINUTES OF THE GROWTH, ENVIRONMENT AND RESOURCES SCRUTINY COMMITTEE  
MEETING  
HELD AT 7PM, ON  
TUESDAY, 1 MARCH 2022  
ENGINE SHED, SAND MARTIN HOUSE**

**Committee Members Present:** Councillors M Farooq (Chair), C. Burbage (Vice-Chair), R. Brown, G. Casey, A. Joseph, Judy Fox, N. Moyo, L. Sharp, H. Skibsted, C. Wiggin

**Officers Present** Adrian Chapman, Executive Director, Place and Economy  
Lewis Banks, Transport and Environment Manager  
Emma Gee, Assistant Director, Growth and Regeneration  
Dan Kalley, Senior Democratic Services Officer

**Also Present:** Councillor John Fox, Peterborough First Group Leader  
Councillor Nick Sandford, Liberal Democrat Group Leader  
Rowland Potter, Head of Transport. Combined Authority  
Dr Lucy Jones, Vice Principal, Anglia Ruskin University  
Peterborough.

**46. APOLOGIES FOR ABSENCE**

Apologies were received from Councillor Day and Co-opted Member Parish Councillor Michael Samways.

**47. DECLARATIONS OF INTEREST AND WHIPPING DECLARATIONS**

No declarations of interest were received.

**48. MINUTES OF MEETINGS HELD ON 6 JANUARY 2022**

The minutes of the Growth, Environment and Resources Scrutiny Committee held on 6 January 2022 were agreed as a true and accurate record.

**49. CALL-IN OF ANY CABINET, CABINET MEMBER OR KEY OFFICER DECISIONS**

There were no requests for call-in to consider.

**50. CITY CENTRE AND UNIVERSITY UPDATE**

The report was introduced by the Assistant Director of Growth and Regeneration and Dr Lucy Jones, Vice Principal of Anglia Ruskin University. The report provided an update on the progress of the University and the City Centre.

The Growth, Environment and Resources Scrutiny Committee debated the report and responses to key points raised by Members are listed below:

- Members sought clarification on whether the Arts would be included in the University offer. The Vice Principal confirmed that Arts would be incorporated into the University offer, however the delivery of a set of Arts programmes would not be within the first two phases but would be part of the development of the third phase.
- Members queried if consideration had been given to the potential impact of car usage by students. The Assistant Director of Growth and Regeneration discussed existing work on travel planning, confirming that parking would be fairly limited on site and use would be made of existing parking spaces. There would also be a priority to ensure that there were public transport routes into the campus, and making sure pedestrian, walking and cycling spaces were accessible. A package of sustainable travel measures was being considered and at the heart of the campus provision.
- In terms of accommodation for the 2022/2023 cohort, the University was confident that it could work to match what would be needed for the level of students.
- Members queried the number of applications received and accepted and how many were from the local area. It was confirmed that Anglia Ruskin University was still in the middle of the UCAS cycle, and while there had been applications from across the country, many were from the local area.
- Members queried outline plans for phase 4. The Assistant Director replied that there would be a greater provision going forward and the university would not be just an educational provision but also an innovation and eco system. Phase 4 would be a larger facility including some industry and possibly employment. It would be an integrated learning environment. The Vice Principal advised that they were in a very active stage of recruitment for academic staff and a key part was the research background that they could bring.
- The Vice Principal added the University was still working towards a target of 3,000 students by 2030. The University was already working with other local education communities, there would be engagement with local providers for the main Living Lab hub in phases 2 and 3.
- Regarding the provision of law and social sciences, the Vice Principal advised there was ongoing work to include law as part of the portfolio as well as introducing aspects of social sciences in future courses.
- New technologies was part of the vision for the future, and would be at the heart and soul of the Living Lab. There had already been conversations with two areas in Peterborough to discuss possible future engagement in this area.
- Members queried if the Embankment Masterplan had left enough space to grow the University over the next fifteen to twenty years. The Assistant Director advised that this has been a key part of the plan and that it did allow for the growth of the university as a phased development.

The second part of the report concerned Peterborough city centre emerging from the challenges faced during the pandemic and moving forward to delivering infrastructure and establishing a city centre framework including development opportunities.

- Members sought clarification on the vision for the Peterborough experience of the future and what would draw people to come to Peterborough. The Assistant Director advised that the Cultural Strategy was integral and confirmed she would be working with other partners such as Nene Park Trust and the Cathedral to ensure there was a rolling programme of events. She added that there would be ongoing work with the Business Improvement District (**BID**) campaign and Queensgate and that the Cultural Strategy would be a key consideration for the artistic community.

- Members were advised that once the market had moved to its permanent position on Bridge Street there would be opportunities for smaller businesses to rent space and also opportunities for seasonal markets and local individuals to have pop up space.
- Regarding the level of investment, the Vice Principal advised that there had been an upfront initial investment which was about £10k to improve the initial visitor experience and this had been working with Opportunity Peterborough. Enhancements had already been made to the visit Peterborough website, which included an improved online booking function, better social media integration, smoother accommodation availability checker and a better banner advertisement section.
- Opportunity Peterborough had reported an early uplift in visitor numbers, increased engagement on social media, and the website was on the Cresset's top 10 list of ticket sale sources for the first time.
- Opportunity Peterborough would be able to sell space on the website and provide a service and a membership to such organisations as hoteliers.
- Members queried if the Cultural Strategy had been impacted by the inability of the council to match the Towns Fund and how likely it was to replace the funding. The Assistant Director advised that borrowing was no longer an option for the Council. The Vine project which occupied what was once the TK Max building would be able to provide opportunities for small start-up businesses and community cultural provision which would in turn contribute to the rent of that building. There were various options available for this building including leasing it or selling it.
- Members asked what going forward would draw people to visit Peterborough. Members were informed that every city centre had a unique selling point. Peterborough was designed perfectly for the outdoor economy, café culture and the Cathedral which it was hoped could be drawn out in some way to the centre of Peterborough. There was a range of things that the council could do with partners in terms of place marketing. The high street would also evolve and build on more independent offers. It was about curating the whole experience and harnessing the talent that was already there through the Cultural Strategy.
- Members sought assurance that the University would be equipped for students that might be subject to county lines or were vulnerable and that it would provide a safe environment and support. Members were informed that there would be a student welfare support hub available and visible as soon as students entered the first building. All staff would be given extensive training around safeguarding and supporting vulnerable students and would also be trained as mental health first aiders.
- Members commented that big name retail shops attracted people into city centres and more needed to be done to entice them to Peterborough. John Lewis had been a huge loss. Members were informed that Queensgate was reconsidering its offer and would evolve over time.
- Members expressed concerns about ongoing issues for market traders and that the move to Bridge Street might mean a reduction in the offer. Concern was also raised about ongoing issues with cycling on Bridge Street and the fact that there would be a reduced area for pedestrians to walk once the market was in place. The Assistant Director replied that the current market had been too big for current demand and there would be some natural wastage with the move, but there would be capacity to expand the market should demand increase. With the market stalls in place, it would reduce the room for cyclists to cycle in pedestrian areas but leaving people space in which to move around.

#### **ACTIONS AGREED:**

The Growth, Environment and Resources Scrutiny Committee **RESOLVED** to consider and note the contents of the report.

## 51 **COMBINED AUTHORITY'S LOCAL TRANSPORT AND CONNECTIVITY PLAN**

The report was introduced by the Transport and Environment Manager accompanied by the Head of Transport, Cambridgeshire and Peterborough Combined Authority.

The Growth, Environment and Resources Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members commented that there had been a lack of engagement in the consultation process and that no one had been available to address the Climate Change Working Group and requested that this be changed moving forward. The Head of Transport apologised for this and wasn't aware of receiving any requests to attend the group and advised that he would be happy to attend a meeting if invited.
- On being asked about the elected member groups that had been engaged with the process, the Head of Transport replied he would be happy to find out and report back.
- Members queried spending money on some roadwork improvements on the A16 given that there were current routes available for cyclists to use. The Transport and Environment Manager advised that there were three schemes being considered to improve pedestrian and cycle ways and was aware of current issues and the team were developing what options could be used and where priorities should be.
- A Member reflected that the Werrington area had lost several cycle paths in recent years. The Head of Transport advised that highways were dependent on government funding which was a 30-year deal. Historically highway authorities had to balance highways and motor vehicles over and above other forms of transport. The LCTP was very much about changing the balance of mode and the investment in sustainable transport, cycling and walking.
- Members commented that Peterborough was one of the fastest growing cities in Cambridgeshire and referring to page 38 of the report noted that out of a total of 100 respondents to the consultation that only 3 people had been from Peterborough and did not feel that this was a good representation of the city. Members sought assurance that the second round of the consultation would go out to all Councillors and other interested groups in the Peterborough area including young people?
- Members commented that the report mentioned the importance of connectivity but there had been no mention of the connectivity of the cycling routes in Peterborough and sought assurance that this would be included in the document going forward. The Transport Manager acknowledged that Members had not felt engaged in the consultation process and apologised and would report this back to his team to ensure this was addressed in the next round of consultation including ways of better engagement with the people of Peterborough. Connectivity was very important and the existing cycle ways in Peterborough would be looked at including the rural areas, as well as continued engagement with the cycle forum.
- Members commented on buses and a previous working group which had been formed to look at bus transport and wanted to know if bus transportation was also being looked at and if the group could be reformed. Members were informed that at the time the working group was in place the Local Authority still had passenger transport powers but this now fell under the Combined Authority. The officer advised engagement with the Combined Authority with regard to bus transport would be looked into.
- Members noted on page 28 of the report that the vision for the LTCP was to help create a fairer society. It was therefore felt that bus transportation must be looked at and a better bus service provided which would also contribute to reducing the number of cars

on the road. Officers advised that this was being looked at and the bus service improvement plan for the entire region had been submitted to government. The key principles of the plan were very much to provide public services to those who currently could not access it. The existing bus service offer needed to be improved and an increase in the service timing so that they were more regular and lasted for longer periods of time. The contractual mechanism for operating bus services was also being looked at with franchising being one option.

- Members sought clarification as to whether Park and Ride options were being looked at for the city and additionally if cleaner air zones were also being considered. Members were advised that Park and Ride had been offered in the past at Christmas time, but it had not been successful. There were therefore no plans to bring in a Park and Ride scheme. Peterborough currently did not have a policy on clean air zones, but the LTCP would provide the framework and policy to be able to make those choices in the future.
- Members felt that the Park and Ride Scheme should be revisited.
- Members wanted assurance that the LCTP would focus on sustainable transport, it was also important to improve the local bus service. The LCTP also needed to look at long term solutions for Peterborough including a tram system. Officers responded that they were conscious that the bus service had been altered and reduced over the last few years, however work was being done with all bus operators to seek ways of improving these services and increasing bus patronage. There was a need to move to mass rapid transport in certain locations but equally there was a need for better connectivity between locations to access Peterborough more easily.
- Members referred to the proposed objectives of the LTCP and in particular productivity. Members sought clarification as to what businesses in Peterborough had been engaged with to understand what their needs were. Officers advised that engaging with businesses was something that needed to increase. The Business Board within the Combined Authority which was made up of business representatives including representatives from Peterborough had been consulted but much more work needed to be done in the local area with local businesses and welcomed any support from Members in facilitating those connections.
- Members raised the issue of orbital bus routes assuming everyone wanted to go into the city. Consideration needed to be given to cross city bus routes and earlier and later times for shift workers. Officers agreed that this needed to be improved and the bus service improvement plan submitted to government included this.
- Members sought clarification on whether the Combined Authority Mayor had made a decision on bus franchising. Officers responded that the Mayor was clear in that he was in favour of bus franchising, however there was a process that had to be gone through. A business case had been produced which was reviewed by an independent Audit which had delayed the process, but it was anticipated that the consultation would go ahead from the 10 May.
- Members asked what happened with the trial of e-scooters. Officers responded that the only legal trial of e-scooters was being held in Cambridge, this trial was being extended to enable more data to be collected. All data collected would be reported back to government along with other e-scooter trials to enable government to decide how they will manage legislation around the use of e-scooters.
- Members requested that the Councils response to the next phase of the Combined Authority Local Transport and Connectivity Plan consultation comes to the Growth, Environment and Resources Committee in sufficient time and before any decisions were made. Members also requested that during the next phase of the Local Transport and Connectivity Plan consultation that the Combined Authority engage with key businesses in Peterborough.

### **ACTIONS AGREED:**

The Growth, Environment and Resources Scrutiny Committee considered the report and **RESOLVED** to note and make comments or recommendations that could be considered by the Combined Authority and the City Council as part of the development of the refreshed Local Transport and Connectivity Plan.

The Committee requested that:

1. The Council's response to the next phase of the Combined Authority Local Transport and Connectivity Plan consultation comes to the Growth, Environment and Resources Committee in sufficient time and before any decisions were made.
2. That during the next phase of the Combined Authority Local Transport and Connectivity Plan consultation that the Combined Authority engage with key businesses in Peterborough to understand the barriers to sustainable transport schemes that businesses faced and that this feedback was presented to the Growth, Environment and Resources Scrutiny Committee.

## **52 MONITORING SCRUTINY RECOMMENDATIONS**

The Senior Democratic Services Officer introduced the report which enabled the Committee to monitor and track the progress of recommendations made to the Executive or Officers at previous meetings.

The Senior Democratic Service Officer updated members as to the recommendation made at the Extraordinary meeting on 15 February which was as follows:

Cabinet considered the report and the recommendation of the Growth, Resources and Environment Scrutiny Committee and **RESOLVED** to:

1. Delegate authority to the Cabinet Member for Waste, Street Scene and the Environment to determine whether the consent to fell the tree at 9 Barnard Way, Bretton be implemented or not, subject to:
2. Obtaining a further independent expert assessment (i.e. not from the experts who have already provided assessments) of the issues relating to the mature oak tree and the property of 9 Barnard Way, Bretton, with such an assessment reviewing the existing reports and clarifying any inconsistencies; and
3. Obtaining a detailed report on the effectiveness, cost and implications of providing root barrier treatment.

### **ACTIONS AGREED:**

The Growth, Environment and Resources Scrutiny Committee considered the report and **RESOLVED** to note the responses from Cabinet Members and Officers to recommendations made at previous meetings as attached in Appendix 1 to the report.

## **53 FORWARD PLAN OF EXECUTIVE DECISIONS**

The Chair introduced the report which invited members to consider the most recent version of the Forward Plan of Executive Decisions and identify any relevant items for inclusion within the Committee's work programme or to request further information.

### **ACTIONS AGREED:**

The Growth, Environment and Resources Scrutiny Committee **RESOLVED** to consider the Forward Plan of Executive Decisions.

7pm – 8.51pm

CHAIRMAN

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**MINUTES OF THE COMMUNITIES SCRUTINY COMMITTEE MEETING  
HELD AT 7PM, ON  
TUESDAY, 8 MARCH 2021  
ENGINE SHED, SAND MARTIN HOUSE**

**Committee Members Present:** Councillors O Sainsbury. (Chair), N Moyo, J. Allen, C Hogg, B Tyler, John Fox and Co-opted Member Parish Councillor Neil Boyce

**Officers Present:** Rob Hill, Assistant Director, Community Safety  
Sean Evans – Head of Service, Housing Needs  
Ian Phillips, Head of Communities and Partnership Integration  
Matt Oliver, Head of Think Communities  
Karen Dunleavy, Democratic Services Officer

**Also Present:** Cllr Shaheed, Chair of the Task and Finish Group to Promote Equality and Diversity Amongst Councillors

**49. APOLOGIES FOR ABSENCE**

Apologies were received from the following councillors:  
Cllr Casey – Cllr Moyo was in attendance as substitute  
Cllr Knight  
Cllr Haseeb  
Cllr Fenner  
Cllr Yasin  
Cllr Iqbal  
Cllr Sandford – Cllr Hogg was in attendance as substitute

**50. DECLARATIONS OF INTEREST AND WHIPPING DECLARATIONS**

No declarations of interest or whipping declarations were received.

**51. MINUTES OF THE COMMUNITIES SCRUTINY COMMITTEE MEETING HELD ON 4 JANUARY 2022**

The minutes of the Communities Scrutiny Committee meeting held on 4 January 2022 were agreed as a true and accurate record subject to an amendment to the date of the meeting.

**52. CALL IN OF ANY CABINET, CABINET MEMBER OR KEY OFFICER DECISIONS**

There were no requests for call in to consider.

**53. REPORT OF TASK AND FINISH GROUP - TO PROMOTE EQUALITY AND DIVERSITY AMONGST COUNCILLORS**

The report was introduced by Councillor Shaheed the Chair of the Task and Finish Group accompanied by the Head of Communities and Partnership Integration. The Chair provided

the committee with context behind the remit of the Task and Finish Group and work that had been undertaken to enable them to reach their conclusions and recommendations.

The Communities Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members queried why there were no Parish Councillors or Co-opted Members on the Task and Finish Group. The Chair responded that this had not been discussed.
- Members noted that the report had stated that the behaviour between councillors had recently improved but sought clarification as to whether it was felt that restorative action would be beneficial going forward. The Chair advised that it was essential that the recommendations made in the report relating to councillor conduct were approved to assist with this going forward.
- Members sought clarification as to whether the training mentioned in the report would also be open to Parish Councillors. The Officer present advised that it would seem sensible to offer the training to Parish Councillors as well but would have to speak to Executive and Members Services to see if this would be possible.
- Members commended the report but believed it paramount to have evidence based policy and wanted to know what information had been gathered from other Local Authorities particularly statistical neighbours. It was also noted that only two key witnesses were interviewed and that it also might be helpful to get feedback from the new Chief Executive. It was also noted that there had been a very low response rate to the survey with only 29 of the 60 councillors responding. The Officer advised that a number of local authorities had been contacted through the Scrutiny network with regard to best practice, the model code of conduct and claiming expenses. The response rate was low but out of those that responded most were using the model code of conduct and had a similar policy in place for claiming expenses. The officer agreed that the response to the survey was low and that the survey could be repeated on an annual basis to identify any potential emerging issues that needed to be addressed.
- Cllr John Fox a member of the Task and Finish Group commented that a lot of work had gone into producing both reports and it was hoped that the recommendations would be accepted, however it was disappointing that there were no sanctions from Government in place for councillors who may be in breach of the Code of Conduct.
- Members were pleased to note that there was an Employee Assistance Programme in place that could be accessed by councillors and the recommendation to rename and promote this was important.
- Members suggested that recommendation three be amended to include the word *Members* so that it read “*Executive and Member Services and Members should be asked to consider whether additional refresher training on Member conduct is required as part of the wider training and development programme*”. The Committee unanimously agreed to this amendment.
- Members sought clarification as to whether councillors were employees of the council. The Assistant Director advised that he was not sure and would find out.
- Councillor Moyo proposed that recommendation one be amended from “*The constitution should be amended to remove all gender related titles and in addition, the Mayor should be addressed in the same format as councillors i.e., Mayor surname*” to say the following: “*The constitution should be amended to update any use of chairman title to chair and in addition, it should be up to the Mayor’s discretion whether they are addressed as Mr Mayor, Madam Mayor or in the same format as Councillors, for example Mayor and then surname*”. Councillor Hogg seconded the proposal which was unanimously agreed.

- There being no further questions the Chair read out each of the remaining recommendations to seek approval. Councillor Moyo proposed that recommendation five be amended to include the following wording “*Yearly consultations of the training should be conducted, which should also include Members to ensure that the data was representative, and for revisions to be made to the code of conduct accordingly*”. The Committee unanimously agreed to this additional wording.

## RECOMMENDATIONS

The Communities Scrutiny Committee considered the report and **RESOLVED** to endorse the Task and Finish Group’s report and recommendations and highlighted amendments contained within; namely:

### Recommendation one:

**The constitution should be amended to update any use of chairman title to chair and in addition, it should be up to the Mayor’s discretion whether they are addressed as Mr Mayor, Madam Mayor or in the same format as Councillors, for example Mayor and then surname.**

### Recommendation two:

All councillors should be made aware of the policies around claiming expenses to meet caring needs to allow them to effectively carry out their role. As part of a wider programme of meeting training and development needs, the publication of the availability of allowances for caring needs should be ensured.

### Recommendation three

Executive and Member Services **and Members** should be asked to consider whether additional refresher training on Member conduct is required as part of the wider training and development programme.

### Recommendation four:

The Employee and Assistance programme should be renamed to the Employee and Member Assistance programme and a briefing session held with Members to highlight the support available and how it can be accessed.

### Recommendation five:

Regular, comprehensive and solution focussed training and briefings should be held for councillors on how to effectively handle bullying and harassment, including advice for keeping safe. **Yearly consultations of the training should be conducted, which should also include Members to ensure that the data was representative, and for revisions to be made to the code of conduct accordingly.**

## ACTIONS AGREED:

The Committee also requested that the Assistant Director, Community Safety seek clarification as to whether councillors were classed as Council employees.

## 54. INTERIM REPORT OF THE TASK AND FINISH GROUP TO EXAMINE THE ISSUES WITH CAR CRUISING IN PETERBOROUGH

The report was introduced by Councillor Hogg who was a member of the Task and Finish Group and was representing Councillor Howell the Chair of the Task and Finish Group who was unwell and unable to attend. Councillor Hogg provided the committee with context behind the remit of the Task and Finish Group and work that had been undertaken to enable them to reach their interim conclusions and recommendations. The report was an interim report which would allow the committee to provide feedback and suggestions on additional lines of enquiry.

The Communities Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members noted that there were no Parish Councillors as Co-opted Members on the Task and Finish Group and sought clarification as to whether Parish Councils had been consulted on the report. Councillor Hogg advised that there had not been any formal invitation for Parish Councils to get involved. The Chair of the Group, Councillor Howell had been very active in updating Orton Waterville Parish Council on the current situation regarding car cruising of which she was a member. The biggest hotspot for car cruising had been in the Orton Waterville ward.
- Members queried if surveillance cameras could be used in the Orton Southgate area to capture the number plates of those offending. The Assistant Director, Community Safety informed Members that there were a number of stipulations on how surveillance cameras could be used, and this was regulated by The Regulation of Investigatory Powers Act 2000, or 'RIPA' as it was commonly known which governed the use of covert surveillance by public bodies. Provided they met the appropriate RIPA regulations they could be used. This would be considered by the Task and Finish Group at a future meeting.
- Councillor Hogg informed the Committee that some businesses in Stapledon Road had CCTV cameras and had invited the police to look at the recordings, but this had not been taken up. The Council did have CCTV cameras located in the Pleasure Fair Meadow car park and CCTV operators were being encouraged to report any anti-social behaviour directly to the police.
- Members sought clarification as to what funding options had been considered. Councillor Hogg advised that there were small pots of money around and these would be investigated further.
- Members advised of similar car cruising issues in other wards across the city. Members were informed that during the pandemic car racing had increased as the roads had been less busy. The Task and Finish Group had felt that it needed to be a joint response from the council and the police and other partners to address the situation.
- Members sought clarification as to what attempts had been made to engage with the car cruising community and were informed that it had been difficult to engage with them and whilst attempts had been made to engage with them no one had come forward.
- The Assistant Director, Community Safety advised the Committee that regarding recommendation three the Police and Crime Commissioners office had been in contact and advised that they did not deal with operational matters and that this recommendation would need to be directed to the Chief Constable or through the Safer Peterborough Partnership.

#### **ACTIONS AGREED:**

The Communities Scrutiny Committee considered the report and **RESOLVED** to endorse the Task and Finish Group's report and recommendations and highlighted amendments contained within; namely:

#### **Recommendation one**

That the council shares this interim report with Cambridgeshire Police with a view to agreeing a memorandum of understanding which supports the Council with the implementation of injunction(s), community protection orders or public space protection orders.

#### **Recommendation two**

That the Chief Executive of Peterborough City Council and a member of the Council's cabinet agree to champion this issue and to engage with both Peterborough MPs and the Police and Crime Commissioner to secure their support in championing this issue.

#### **Recommendation three**

That the Cambridgeshire and Peterborough Police and Crime Commissioner is asked to **work with the Chief Constable to compile a report** on how the police should tackle this issue.

#### **Recommendation four**

That the council fully costs the financial implications of developing an injunction for car meets in Peterborough.

#### **Recommendation five**

That the council fully costs the financial implications of introducing Community Protection Orders.

#### **Recommendation six**

That the council fully costs the financial implications of developing measures to prevent car meets from taking place at Pleasure Fair Meadow car park, as part of the Woodston PSPO.

#### **Recommendation seven**

That the Highways Team produces detailed plans, with a clear indication of costs, of how it proposes to alter the layout of Stapledon Road to ensure it is no longer suitable for antisocial driving.

#### **Recommendation eight**

That the Task and Finish Group continues its work by exploring sources of funding that are available to reduce the funding burden on city finances.

#### **Recommendation nine**

That the Task and Finish Group makes a further attempt to engage the car cruise community.

#### **Recommendation ten**

That the council's Planning Department should actively consider whether future planning applications should consider measures that will prevent antisocial driving.

### **55. HOMELESSNESS AND ROUGH SLEEPING: END OF YEAR UPDATE AND THE IMPACT OF COVID-19**

The report was introduced by the Head of Service, Housing Needs and provided the Committee with an update on the work of the Housing Needs Service and how COVID had impacted demand and delivery.

The Communities Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members asked how successful the Protect and Vaccinate programme had been among those who were homeless and rough sleepers. Members were advised that funding had been utilised to increase the uptake of the vaccine. It was noted that there had been an increase in uptake but there was still some vaccine hesitancy.
- Members sought clarification on the self-contained sleeping spaces that were due to become available to rough sleepers. The Officer confirmed that they were already available and were safe sleeping spaces not accommodation. They were in the form of a portakabin with a bed, toilet and electric charging point and provided those who needed it with somewhere safe to sleep. There were currently two sites with three units available and the Light Project were co-ordinating the project.
- Further clarification was sought on the demographic of individuals who had used the safe sleeping spaces and if they were being used by people who were hesitant to use a night shelter. Members were advised that this was difficult to quantify but all who used the spaces would be supported. The safe sleeping space was a place for someone to bed down overnight and be safe and an alternative to sleeping rough, but they would need to leave the accommodation the following morning. However, the Light Project was able to bring the individuals into the city centre after their stay and help engage them in community activity to give them focus throughout the daytime. Members were also advised that only local individuals would be able to use these spaces and not rough sleepers from other towns.
- Members asked if the demographic of the homeless within the city was monitored. Members were advised that the service continued to monitor homelessness and collected as much data as was allowed. It had been noted that there had been a change in demographic over the last few years and there had been an increase in women presenting as homeless. The service worked closely with the police to ensure women who had been subject to sexual exploitation or abuse were supported. The Officer provided Members with a detailed explanation of the support available to women who found themselves homeless.
- Members noted that there had been a significant increase in homeless activity outside the supermarkets in the city and queried if the service were doing anything to support the supermarkets. Members were advised that it was a continual battle and that those begging had a reason for doing so with a route cause which might be an addiction of some kind, but all of them had accommodation. The service was open to everyone who was genuinely homeless for assistance. The Outreach Team have been speaking to the supermarkets to offer advice and assistance. There was limited legislation in place to be able to take enforcement action with regard to people begging.
- Members asked about the supply of social housing to those who were homeless and rough sleeping. The Officer advised that it was challenging as the delivery of housing was patchy due to Covid and supply of raw materials to build houses which in turn was slowing down delivery. This included shared ownership and help to buy schemes. The amount of affordable rented accommodation through social landlords was not sufficient to meet demand.
- Members were concerned about the effect 'empty nesters' were having on social housing and asked what the service was doing to encourage them into more appropriate housing. Members were advised that in the social sector priority was focused on the high demand accommodation and to encourage people to move into smaller accommodation if relevant. The spare room subsidy was also in place which penalised people for those empty rooms if they were in receipt of benefit to support their rent. However, there was nothing the service could do regarding enforcement to make people leave their family home. However, the service did encourage those who were under occupying their property to release it to someone who really needed it.

- Members sought clarification on how the service planned on supporting Ukrainian refugees in finding accommodation. Could there be a campaign to ask people to take refugees into their own homes. Members were advised that there had been detailed discussions on how best the council could support any refugees that came to the city and providing accommodation was an important part of the discussions.
- Members suggested the provision of temporary prefabricated housing provision. Officers advised that this had been looked at on a number of occasions but the Council had decided not to follow this through, due to there not being enough available council owned land. There may be some land available through Cross Keys Homes and discussions were continuing with them regarding this, however it should be noted that the infrastructure for fabricated homes would be the same as for a brick-built house and therefore not much cheaper in cost.
- Members sought clarification on the homelessness presentation data and if the applications that were rejected were given support thereafter. Members were advised that all applications were triaged when received and contact was made whether rejected or not. Those applications that had been rejected were given assistance regarding housing needs on how to reapply or gain support from the correct service. They were also assigned a Housing Assistance officer.
- Members asked if accommodation support continued to be provided to rough sleepers after Government provision had stopped. The Officer advised that outreach workers continued to contact those in that cohort and work was done to support individuals in making them eligible for further assistance or if applicable repatriate them to their home country.

#### **ACTIONS AGREED:**

The Communities Scrutiny Committee **RESOLVED** to note the report and requested that the Head of Service, Housing Needs revisit incentives for households who are under occupying their social housing with Peterborough City Council Housing Association partners.

#### **56. TEMPORARY ACCOMMODATION STRATEGY**

**This item was deferred with the agreement of the Chair, Vice-Chair and Group Representatives.**

#### **57. SOCIAL MOBILITY (PETERBOROUGH HOUSEHOLD SUPPORT FUND AND COMMUNITY HUB DELIVERY)**

The report was introduced by the Head of Think Communities. The report requested that the Committee note the delivery and approach of the Peterborough Household Support Fund and provided information on the plans to de-escalate isolation support payments in line with the national removal of COVID restrictions.

The report included updates on how the service continued to work with the Safer Peterborough Partnership delivery group on social mobility. The focus was on finding solutions to the challenges of the pandemic as the service transitions into the phase of living with COVID.

Further information was presented on the role of the partner network and the intention to interrogate the data collected to better understand how best to help the city's residents.

The Communities Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members commented that social mobility ought to be provided from the beginning and Early Years Centres. Given the concerns around a loss of funding, Members asked if the scheme worked with educational services. The Officer advised that the Safer Peterborough Partnership delivery group had a cross cutting membership which included Early Years and Early Help representation, and the College and the Targeted Youth Support Service. Further work on social mobility would be taking place and the connection with Early Years was very important.
- Members acknowledged the large number of requests for assistance and sought clarification on the demographics of those who had made those requests had been collected. Members were informed that one of the benefits in the way the scheme had been delivered was that it allowed for data information to be analysed. The service would be using that information to learn and direct support to where it was most needed.
- Members were mindful that the increase in utility bills was concerning and asked if there were plans in place to support individuals. Members were advised that the service utilised its funding well. Every contact made was provided with income maximisation support and advised of the Affordable Warm Scheme and LEAP the Local Energy Advice Service.
- Members queried the impact that may be had with the de-escalation of the isolation support payment. The Officer advised that this was something being investigated closely with Public Health partners and the Enduring Transmission Programme. Peterborough had been designated as a place that had Enduring Transmission and consideration was being given as to how to support people who might otherwise continue to go to work instead of isolating. Members were advised that the service was limited in what they could do enforcement wise, given that the requirement to isolate had been removed.

#### **ACTIONS AGREED:**

The Communities Scrutiny Committee **RESOLVED** to

1. Note the delivery, outputs and approach of the Peterborough Household Support Fund and Community Hub Delivery.
2. Note the plans to de-escalate isolation support payments in line with national and local removal of covid restrictions.

#### **58. MONITORING SCRUTINY RECOMMENDATIONS**

The Democratic Services Officer introduced the report which enabled the committee to monitor and track the progress of recommendations made to the Executive or Officers at previous meetings.

No comments were received and therefore the items marked as completed were accepted.

#### **ACTIONS AGREED:**

The Communities Scrutiny Committee considered the report and **RESOLVED** to note the responses from Cabinet Members and Officers to recommendations made at previous meetings as attached in Appendix 1 to the report.

## 59. FORWARD PLAN OF EXECUTIVE DECISIONS

The Chairman introduced the report which invited members to consider the most recent version of the Forward Plan of Executive Decisions and identify any relevant items for inclusion within the Committee's work programme or to request further information.

Members referred to the following decision:

Disband Peterborough City Market from Laxton Square and relocate to a new location – KEY/11OCT21/04

Members wanted to know what the gap was between the traders having to leave the existing market location and having to relocate to the new units. Members were informed that there would be a smooth relocation and they would move directly from their existing location to the new one on the same day.

Members noted that when the units came forward for approval there had been a meeting with market traders on the design of the doors. Members sought assurance that the amended design as agreed with the market traders would be in place. The Assistant Director, Community Safety advised that the design alterations were currently being worked through.

### **ACTIONS AGREED:**

The Communities Scrutiny Committee considered the current Forward Plan of Executive Decisions and **RESOLVED** to note the report.

CHAIRMAN

7pm – 8.33pm

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<b>GROWTH, RESOURCES AND COMMUNITIES SCRUTINY COMMITTEE</b>	<b>AGENDA ITEM No. 5</b>
<b>12 JULY 2022</b>	<b>PUBLIC REPORT</b>

Report of:	Director of Law and Governance	
Cabinet Member(s) responsible:	Cllr Coles, Cabinet Member for Finance and Corporate Governance	
Contact Officer(s):	Paulina Ford, Senior Democratic Services Officer Charlotte Cameron, Democratic Services Officer	Tel. 01733452508 07870153052

<b>APPOINTMENT OF CO-OPTED MEMBERS 2022/2023</b>
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<b>RECOMMENDATIONS</b>	
<b>FROM:</b> Director of Law and Governance	<b>Deadline date:</b> N/A
<p>It is recommended that the Growth, Resources and Communities Scrutiny Committee</p> <ol style="list-style-type: none"> <li>1. Appoint Parish Councillor Neil Boyce as a Co-opted Member with no voting rights to represent the rural area for the municipal year 2022/2023. Appointment to be reviewed annually at the beginning of the next municipal year.</li> <li>2. Appoint Parish Councillor Michael Samways as the nominated substitute for Parish Councillor Neil Boyce should he be appointed as the non-voting Co-opted Member representing the rural area. Appointment to be reviewed annually at the beginning of the next municipal year.</li> </ol>	

**1. ORIGIN OF REPORT**

1.1 The report is presented to the Committee on behalf of the Director of Law and Governance.

**2. PURPOSE AND REASON FOR REPORT**

2.1 The purpose of this report is to request that the Committee appoint Parish Councillor Neil Boyce as a Non-Voting Co-opted Member for the municipal year 2022/2023 to the Growth, Resources and Communities Scrutiny Committee in accordance with Part 3, Section for Overview and Scrutiny Functions:

*Paragraph 4.3 The Scrutiny Committees shall be entitled to co-opt, as non-voting members, up to four external representatives or otherwise invite participation from non-members where this is relevant to their work.*

And Part 4, Section 8 – Overview and Scrutiny Procedure Rules: Paragraph 3 - CO-OPTED MEMBERS

*3.1 As well as any statutory co-opted members, Scrutiny Committees can co-opt up to four non-voting members on to the Committee.*

*3.2 There must be at least one non-voting position reserved for a Parish Councillor from a rural area with one substitute member. The Parish Council Liaison Committee will decide these.*

*3.3 A Scrutiny Committee can co-opt a further three members at its discretion. One of these can be a second parish council member identified by the Parish Council Liaison Committee.*

2.2 This report is for the Growth, Resources and Communities Scrutiny Committee to consider under its Terms of Reference No. 4.3 of Part 3, Section 4 – Overview and Scrutiny Functions – Co-optees.

### 3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	N/A
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### 4. **BACKGROUND AND KEY ISSUES**

#### 4.1 **Parish Councillor Co-opted Members**

Each Scrutiny committee has the ability to co-opt up to four non-voting co-opted members one of which will be a Parish Councillor representing the rural area to ensure the voice of the rural communities are reflected.

4.2 Parish Councillor co-opted members are nominated through a process which is handled by the Parish Council Liaison Committee Working Group. Any expressions of interest the Working Group receive are assessed and final nominations are then put forward to the relevant committee for approval. The Parish Council Liaison Working Group has therefore proposed that Parish Councillor Neil Boyce be nominated as the substantive co-opted member to represent the rural area on the Growth, Resources and Communities Scrutiny Committee and that Parish Councillor Michael Samways be nominated as the substitute should the Committee decide to appoint Parish Councillor Neil Boyce as the substantive co-opted member.

4.2.1 It is therefore proposed that the Committee approve the appointment of Neil Boyce as a Parish Councillor Co-opted Member of this committee to represent the rural area and approve the appointment of Parish Councillor Michael Samways as the substitute for Parish Councillor Neil Boyce for the municipal year 2022/2023.

### 5 **NEXT STEPS**

5.1 If the Committee agree to appoint the above nomination as a co-opted member of the Growth, Resources and Communities Scrutiny Committee from 12 July 2022, they will be able to attend and take part in all meetings of the Committee and any Task and Finish Groups that the Committee agree that they may be assigned to with no voting rights. If Parish Councillor Michael Samways is appointed as a substitute he may attend and take part in any meeting when asked to attend as a substitute for Parish Councillor Neil Boyce.

### 6. **CONSULTATION**

6.1 *None*

### 7. **ANTICIPATED OUTCOMES OR IMPACT**

7.1 The inclusion of the co-opted members will allow the Committee a wider, more diverse input to discussion, drawing on the relevant expertise of the additional members.

### 8. **REASON FOR THE RECOMMENDATION**

8.1 The recommendations are made to assist the Scrutiny Committee in fulfilling the terms of reference as set out in the constitution Part 3, Section 4 – Overview and Scrutiny Functions:

*4.3 The Scrutiny Committees shall be entitled to co-opt, as non-voting members, up to four external representatives or otherwise invite participation from non-members where this is relevant to their work.*

### 9. **ALTERNATIVE OPTIONS CONSIDERED**

9.1 None.

## **10. IMPLICATIONS**

### **10.1 Financial Implications**

Co-opted Members may receive a special responsibility allowance of £250 per annum as stated in the Members' Allowances Scheme.

### **10.2 Legal Implications**

Due process has been followed with regards to the appointment of the co-opted members.

### **10.3 Equalities Implications**

Members are keen to ensure that the Committee membership is as inclusive as possible and provides relevant expertise in accordance with the terms of reference for this committee.

### **10.4 Rural Implications**

The appointment of a Parish Councillor as a co-opted member representing the rural area will ensure that the voice of the rural communities is reflected.

### **10.5 Other Implications**

None.

## **11. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None.

## **12. APPENDICES**

*None*

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<b>GROWTH, RESOURCES AND COMMUNITIES SCRUTINY COMMITTEE</b>	AGENDA ITEM No. 6
<b>12 JULY 2022</b>	<b>PUBLIC REPORT</b>

Report of:	Rob Hill, Assistant Director: Communities	
Cabinet Member(s) responsible:	Cllr Steve Allen, Deputy Leader and Cabinet Member for Communication, Culture and Communities	
Contact Officer(s):	Matt Oliver, Head of Think Communities	07919 213962

**COHESION AND COMMUNITY CHAMPIONS ENGAGEMENT - DEVELOPING THE APPROACH**

<b>RECOMMENDATIONS</b>	
<b>FROM:</b> Assistant Director for Communities	<b>Deadline date:</b> N/A
<p>It is recommended that the Growth, Resources and Communities Scrutiny Committee:</p> <p>Consider and endorse the approach to community champions engagement and the recommendations for developing this approach in line with best practice and to support the cohesion work of the council.</p>	

**1. ORIGIN OF REPORT**

1.1 This report is submitted to Growth, Resources and Communities Committee following a request from the Committee at the Annual Work Programming Session on 9 June 2022.

**2. PURPOSE AND REASON FOR REPORT**

2.1 To report on the approach being developed by the Think Communities Service to support cohesion in the city through participation, engagement, consultation and coproduction alongside its citizens.

2.2 This report is for Growth, Resources and Communities Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by the Council:

- 2. Neighbourhood and Community Support (including cohesion and community safety)
- 3. Equalities

2.3 This report relates to the Corporate priorities focussed on community engagement, prevention, civic participation and tackling civic inequality.

**3. TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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**4. BACKGROUND AND KEY ISSUES**

## 4.1 Overview

4.1.1 Peterborough City Council has a long history of supporting, championing, consulting and collaborating with a wide range of groups in our city. In the past our city has faced some significant cohesion challenges, including three visits from the English Defence League, where our established relationships with key communities and stakeholders were vital in the response. Through the pandemic, new challenges have arisen including our ability to reach out to all communities to give access to Covid-19 vaccines and of course the fantastic work of community champions, leaders and groups, to ensure that Covid-19 compliance information was translated, reached our diverse communities and that they were supported to self-isolate.

4.1.2 The most recent growing challenge at national level, and one which is relevant to the city, is the question of how to build trust with our communities in the wake of such a difficult few years. We have faced a global pandemic, and are concerned about the rising cost of living, coupled with the challenge of climate change and increased migration caused by global conflicts. The expectations our population have in regard to the role of national and local government are high and sometimes unrealistic in terms of how much influence local leaders and decision makers have to control these factors.

4.1.3 There is consequently a need to re-connect and continue to build trust with residents under challenging circumstances. Peterborough is one of the fastest growing cities in the country and there are fantastic investment and development opportunities coupled with amazing work being undertaken to support our residents.

4.1.4 Peterborough City Council have a role alongside our public sector partners, businesses, voluntary, community and faith sector partners, to build on the previous good work and ensure that our approach is up to date and relevant. With a growing and changing population we must be able to reach to our new migrant communities and underrepresented groups, through effective co-production and engagement and ensure that all our residents are afforded the opportunity to play a full part in society, to help shape our services to ensure that they are accessible.

4.1.5 The aims of this work have been varied, however the primary impact of this collaboration has been to promote community cohesion, integration and trust within communities but there are other objectives as set out below.

4.1.6 The Think Communities service aims to complement and build on the engagement that Members have with their communities and therefore this service plans to develop work in this area by building on historically strong partnerships, addressing the challenges raised during Covid-19 and developing new links with key stakeholders.

## 4.2 Aims and Objectives

4.2.1 Our objective of building a strong framework of community engagement will contribute to the following aims:-

- Prevention of escalating needs by ensuring that local people are aware of how to access support early
- Building trust within the community
- Managing and addressing community tensions and fostering good community relations
- Using grass roots insight to inform the delivery of local services and tackle civic inequality
- Fostering community resilience

## 4.3 Further Background

4.3.1 Our approach to Cohesion has involved engaging with local representatives of key minority groups and local stakeholders through 1:1 engagement, consultation and various forums, in order to:

- gather local intelligence and feedback about community tensions, challenges experienced by members of the community
  - identify opportunities for supporting community resilience
  - inform the design and delivery of local services and policies— where feedback highlighted opportunities to improve inclusivity by addressing barriers that key groups experienced
- 4.3.2 Work involving interaction with communities, speaking to influential community leaders, and building a champion network through relationships, has been taking place over the past 20 years within the city. The historical work that has been carried out in this area put future endeavours to work closely with community representatives, on a good footing.
- 4.3.3 The team have continued to build the approach and through the use of various channels of communication and engagement, strong feedback loops have been developed and maintained between the council and members of key communities in order to enable proactive responses to local issues and tensions and foster good community relations. This has involved the following types of activity:
- Gathering local views from over 50 local influencers who give a sense of existing opinion about the issues at stake
  - Reaching underrepresented and ‘hard to reach’ groups by first engaging through individuals that are prominent in the neighbourhood cascading information or directly facilitating engagement.
  - Carrying out pre-engagement work with trusted community stakeholders before consultations, in order to ensure that we understand the shape of public opinion and hear from a range of views, including those that are against planned changes
- 4.3.4 This has enabled the service to promote and reinforce links across different communities through the use of forums, and civic and community-based cohesion-focused events and activities. This area of activity applies ‘contact theory’ which suggests that the more people meet, the more they find common ground. The use of coproduction approaches has therefore intrinsically contributed towards social cohesion on one level, by bringing a range of perspectives and interests into conversation with the council and each other.
- 4.3.5 From the outset of the pandemic in 2020, the value of the strong links with local communities was evident. Local representatives and stakeholders from key communities translated key compliance messaging and promoted messaging in relevant languages to encourage safe behaviours and enable access to key service such as Covid-19 testing. A Community Champions Network was formed, comprising faith leaders, representatives of charities, voluntary associations, resident groups and other organisations.
- 4.3.6 The feedback, ideas and suggestions from Champions helped to shape aspects of the Covid-19 response. This included insights on effective places to target local testing provision, translation needs, clarification of key messaging, local views and local issues with non-compliance – often linked to barriers to accessing information, guidance, testing resources or self-isolation support. The Champions also helped to disseminate key messaging, and this had significant impact on take up within communities at events such as the ‘Peterborough Push’ in June 2021. Feedback received from partners about the benefits of working in this way, has been positive.
- 4.3.7 However, in line with trends across the wider population, as time went on, the Communities service observed a decline in the impact of stakeholder messaging on behaviour change and a sense that we had reached the limits of reach / influence into key communities. This is partly linked to the groups represented within and currently lacking representation within the existing network. Within Table 1, we have captured the Black, Asian and Minority Ethnic (BAME) groups represented within the forum and with whom there are one or more identified representatives that we work with. Table 2 captures the faith groups that we currently work with within the city.

**Table 1: Peterborough's Census 2011 ethnicity data against current representation within our engagement network** (although the 2021 census has been carried out, at the time of writing the ethnicity results by Local Authority have not yet been released).

Ethnic Group	Peterborough		Representation within existing networks (Green = representation present)
	No.	Percentage (%)	
White British	130,232	70.9	
White Irish	1,257	0.7	
White: Gypsy or Irish Traveller	560	0.3	
White: Other White	19,495	10.6	
Mixed: White and Black Caribbean	1,542	0.8	
Mixed: White and Black African	827	0.5	
Mixed: White and Asian	1,384	0.8	
Mixed: Other Mixed	1,195	0.7	
Asian or Asian British: Indian	4,636	2.5	
Asian or Asian British: Pakistani	12,078	6.6	
Asian or Asian British: Bangladeshi	229	0.1	
Asian/Asian British: Chinese	872	0.5	
Asian or Asian British: Other Asian	3,677	2.0	
Black or Black British: Black African	2,480	1.4	
Black or Black British: Black Caribbean	1,174	0.6	
Black or Black British: Other Black	510	0.3	
Other ethnic group: Arab	428	0.2	
Other ethnic group: Any other ethnic group	1,055	0.6	

**Table 2: Peterborough's Census 2011 religion data against current representation within our engagement network**

Religion	Peterborough		Representation within existing networks (Green = representation present)
	No.	Percentage (%)	
Christian	104,202	56.7	
Buddhist	463	0.3	
Hindu	2,320	1.3	
Jewish	144	0.1	
Muslim	17,251	9.4	
Sikh	1,184	0.6	
Other religions	591	0.3	
No religion	45,183	24.6	
Religion not stated	12,293	6.7	

4.3.8 A key function that Community Champions have fulfilled, is to support with generating translations of key messaging on flyers and other materials into languages that are widely spoken within the local area. Nominal thank you payments are given to Champions for providing this support. The impact of this translation work has been that we have been able to develop materials in rapid timescales during emergency situations such as Covid-19 restriction changes announced at short notice. But critically, a by-product of this work has been that Champions often have a greater sense of ownership of the messaging and promote and disseminate this key messaging into 'hard to reach' communities. The local influence that certain stakeholders possess contributes to the impact of community translation work and in practice this has enhanced the impact of messaging within key communities.

#### 4.4 AREAS FOR IMPROVEMENT

4.4.1 There are a number of areas which we have identified for improvement:

- More representation of 'hard to reach' or underrepresented groups - the Local Government Association suggests making sure that the stakeholders you speak to are representative of the wider sample when it comes to faith, background, profession, disability, language needs etc. This includes a balance of generations represented within the forum.

- Coordination with partners and preventing over-engagement with the group – a number of public sector organisations are planning to do similar work and there is a need for greater alignment of this activity.
- Consistency – standardising the approach to working with champions within key areas of activity as much as possible.
- Avoiding the ‘echo chamber’ effect – regularly reviewing membership and ensuring that there is critical assessment of whether there is sufficient honesty and diversity of thought within the views represented.

4.4.2 In summary, there is an opportunity to expand the network in order to support more widespread impact for this work and likewise, scope to refine the engagement approach, including proactive collaboration with partners.

#### 4.5 **BEST PRACTICE**

4.5.1 The Local Government Association New Conversation 2.0 guide sets out community engagement and cohesion best practice for Local Authorities. The guide recommends that Local Authorities engender such trust through the following activities:

- Developing and maintaining robust social networks, which extend into the heart of the community; a key aspect of these networks are ‘influencers’ who live in the community.
- Engaging on key topics with faith leaders and local influencers to enable greater reach into communities.
- Identifying influential local people within communities including representatives of charities, voluntary associations, resident groups and other organisations who are able to open the door to individuals who otherwise might remain at the periphery.

4.5.2 The guide goes on to suggest how to work with key parties in the community, by:

- Routinely gathering grass-roots insight as trust breaks down when communities feel the council does not grasp the reality on the ground.
- Giving a voice to community leaders.
- Communicating with key local stakeholders when a high-impact change is taking place.

4.5.3 The LGA’s Equality Framework defines best practice for Local Authorities in understanding and working with their communities as follows:

- Use of a whole council approach to the development of inclusive community engagement structures developed throughout the organisation.
- Providing opportunities for under-represented groups to engage with decision making.
- Holding shared engagement structures/mechanisms with partners and shared engagement activities with partners.

There is obvious and demonstrable cross over between equality, diversity and community cohesion.

#### 4.6 **PROPOSED APPROACH**

4.6.1 It is proposed that we now work towards the best practice above by developing the structure and membership of the Community Champions Network through an approach which is designed to increase representation, improve consistency and provide clarity of purpose within the group and to put our partnership arrangements on a clearer footing.

Therefore It is proposed that we trial the opportunity for existing community champions and other local community stakeholders to take up bank roles within Peterborough City Council and through this mechanism remunerate them for time on specific activity listed below:

- 4.6.2
- Consultation support, including engaging and representing seldom heard voices
  - Providing insight into local issues and feedback on opportunities based on lived experience

- Translations
- Creating awareness raising videos in other languages and for the benefit of minority communities

4.6.3 There is evidence for this way of working which is in use by the Cambridgeshire and Peterborough Foundation Trust's 'Digital and Community Engagement Specialist', and we feel that implementing this way of working will not only provide clarity for the champions, but also supports their interaction with other parts of the system such as Members and internal services and external partners.

4.6.4 We are proposing to trial this way of working for 12 months which will be supported, subject to funding being received, by a successful bid to the Integrated Care System designed to test out different ways of working with community champions.

4.6.5 The roles would be formally advertised and we would use 2021 Census data to support considerations of reflectiveness of the communities present within the local population. The criteria for recruitment would incorporate evidenced experience of grassroots work within the community, local knowledge and relevant networks within the community. Reimbursement would be facilitated by payroll processes, thereby improving the sustainability of this approach.

4.6.6 We will also mainstream the use of training and information webinars to support the consistency of messaging and the ability to be able to be efficient and effective in our ability to be able to consult and co-produce around specific pieces of work. The most recent webinar has been to disseminate information around the cost of living crisis, access to citizens advice tools and the household support fund.

4.6.7 Fig. 3 shows the interrelationship between community champions and other community engagement within the communities team which aims to support links to partners and services to promote cohesion.



4.6.8 The developing community champions network will work alongside other growing consultation and coproduction spaces including the Youth MP and Youth Council which continues to build in numbers and now branched out to develop a city wide youth voice partnership, our developing relationship with Good Neighbours Rural Peterborough and the Parish Council Liaison group, and as well as this the team intend to strengthen relationships with groups running our local community centres and ensure that Members are linked in to this work.

## 5. CONSULTATION

- 5.1 Consultation has been undertaken with our existing community champions who have fed back to us that they are supportive of this approach in that it recognises their contribution for time given, their skills and knowledge.

## 6. ANTICIPATED OUTCOMES OR IMPACT

- 6.1 According to Local Government Association guidance, key benefits of this way of working are that co-production with local stakeholders is likely to:

1. broaden trust and make it more likely that local people (both those engaged and those whose needs are incorporated or reflected within coproduced policies), will adhere to government policies
2. put the council in a better position to work with residents, and channels to reach beyond those who are well-versed or well-connected
3. create more engaged and capable societies, with higher collective efficacy

## 7. REASON FOR THE RECOMMENDATION

- 7.1 We would ask for scrutiny's consideration and endorsement to develop the approach set out in the report both for their valued input and guidance, awareness of the work of the community champions and in the context of the background documents.

- Public Sector Equality Duty
- LGA new conversation Guide
- Local Government Equality Framework

## 8. ALTERNATIVE OPTIONS CONSIDERED

- 8.1 Doing nothing and continuing to employ the existing approach.

## 9. IMPLICATIONS

### Financial Implications

- 9.1 Funding required to pilot this approach has been secured via the Integrated Care System (we have email indicating that we have been successful in this bid, but are awaiting drawdown of funding)

### Legal Implications

- 9.2 N/A

### Equalities Implications

- 9.3 Work in this area is well understood to have a positive impact on equalities as these recommendations entail further development of our approach to enacting the aims within the Public Sector Equality duty and improving how we engage with local underrepresented groups.

### Rural Implications

- 9.4 N/A

### Carbon Impact Assessment

- 9.5 It is expected that this proposal will cause a slight increase in emissions due to increased travel. However this is likely to be minimal as local community stakeholders are likely to live within the local area. It is also expected that online meetings will be used in some scenarios, therefore

limiting carbon emissions.

## 10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

Public Sector Equality Duty (PSED) in Section 149 of the Equality Act 2010 emphasises that a public authority must have due regard to the need to eliminate discrimination, harassment, victimisation. Moreover, it states, that a public authority must seek to foster good relations between groups protected under the Equality Act. [Public sector equality duty - GOV.UK \(www.gov.uk\)](https://www.gov.uk/guidance/public-sector-equality-duty)

Local Government Association's New Conversation 2.0 Guide (2019) - [New Conversations: LGA guide to engagement | Local Government Association](https://www.local.gov.uk/topics/devolution/devolution-online-hub/public-service-reform-tools/engaging-citizens-devolution-7)

Local Government Association's Equality Framework for Local Government (EFLG) 2021. [Equality Framework for Local Government | Local Government Association](https://www.local.gov.uk/publications/equality-framework-local-government-eflg-2021#understanding-and-working-with-your-communities)

Principles for co-production of guidance relating to the control of COVID-19 - [https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/954977/op0001-principles-co-production-guidance-covid-19.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/954977/op0001-principles-co-production-guidance-covid-19.pdf)

LGA Co-production guidance - <https://www.local.gov.uk/topics/devolution/devolution-online-hub/public-service-reform-tools/engaging-citizens-devolution-7>

LGA Tool: Six key steps in campaign co-production - [https://www.local.gov.uk/sites/default/files/documents/Six%20key%20steps%20in%20campaign%20co%20production\\_2.pdf](https://www.local.gov.uk/sites/default/files/documents/Six%20key%20steps%20in%20campaign%20co%20production_2.pdf)

<https://www.local.gov.uk/publications/equality-framework-local-government-eflg-2021#understanding-and-working-with-your-communities>

## 11. APPENDICES

11.1 None

<b>GROWTH, RESOURCES AND COMMUNITIES SCRUTINY COMMITTEE</b>	<b>AGENDA ITEM No. 7</b>
<b>12 JULY 2022</b>	<b>PUBLIC REPORT</b>

Report of:	Director of Law and Governance	
Cabinet Member(s) responsible:	Cllr Coles, Cabinet Member for Finance and Corporate Governance	
Contact Officer(s):	Paulina Ford, Senior Democratic Services Officer Charlotte Cameron, Democratic Services Officer	Tel. 07984042728 07870153052

**REVIEW OF 2021/2022 AND WORK PROGRAMME FOR 2022/2023**

RECOMMENDATIONS	
<b>FROM:</b> Director of Law and Governance	<b>Deadline date:</b> N/A
<p>It is recommended that the Growth, Resources and Communities Scrutiny Committee:</p> <ol style="list-style-type: none"> <li>1. Considers relevant items which were presented to the former Growth, Environment and Resources Scrutiny Committee and the former Communities Scrutiny Committee during 2020/2021, which now fall within the remit of this committee, and makes recommendations on the future monitoring of these items where necessary.</li> <li>2. Determines its priorities and approves the draft work programme for 2022/2023 attached at Appendix 1.</li> <li>3. Notes the Recommendations Monitoring Report attached at Appendix 2 and considers if further monitoring of the recommendations made by the former Growth, Environment and Resources Scrutiny Committee and the former Communities Scrutiny Committee during the 2021/2022 municipal year, that now fall within the remit of this committee is required.</li> <li>4. Notes the Terms of Reference for this Committee as set out in Part 3, Section 4, Overview and Scrutiny Functions and in particular paragraph 2.1 item 2, Growth, Resources and Communities Scrutiny Committee and paragraph 3.4 Crime and Disorder as attached at Appendix 3.</li> </ol>	

**1. ORIGIN OF REPORT**

1.1 The report is presented to the Committee on behalf of the Director of Law and Governance.

**2. PURPOSE AND REASON FOR REPORT**

2.1 To provide the committee with a review of the work undertaken during 2021/2022 by the former Growth, Environment and Resources Scrutiny Committee and Communities Scrutiny Committee for items relevant to the remit of this committee and to consider if further monitoring of these items is required.

To determine the committee's priorities and approve the draft work programme for 2022/2023 attached at Appendix 1.

To note the recommendations made last year by the former Growth, Environment and Resources Scrutiny Committee and Communities Scrutiny Committee which now fall within the Terms of

Reference of this committee attached at Appendix 2 and consider if further monitoring is required.

To note the Terms of Reference for this Committee attached at Appendix 3.

- 2.2 This report is for the Growth, Resources and Communities Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4, Overview and Scrutiny Functions, paragraph 2.1 and paragraph 3, Specific Role of Overview and Scrutiny, sub paragraphs 3.1, 3.2, 3.3 and 3.4.

### 3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	<b>N/A</b>
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### 4. **BACKGROUND AND KEY ISSUES**

- 4.1 The Growth, Resources and Communities Scrutiny Committee was established by Council at its Annual General meeting on 23 May 2022. The Terms of Reference of the former Growth Environment and Resources Scrutiny Committee were reviewed, and it was decided that the committee's remit relating to the environment should now fall within the newly formed Climate Change and Environment Scrutiny Committee. The Communities Scrutiny Committees Terms of Reference was also reviewed, and it was decided that the committee's remit should combine with the now newly formed Growth, Resources and Communities Scrutiny Committee to form one committee. The new Terms of Reference are attached at Appendix 3.

- 4.2 During 2021/2022 the Growth, Environment and Resources Scrutiny committee and the Communities Scrutiny Committee scrutinised the following items that are relevant to the new Growth, Resources and Communities Scrutiny Committee.

#### 4.2.1 **Monitoring / Calling to Account**

- Selective Licensing
- Taking a Think Communities Approach to mitigate the impact of COVID-19, including on economic, health and wellbeing factors and to reduce inequality
- City College Performance and Annual Report
- Portfolio Progress Report – Housing, Culture and Communities
- City Culture and Peterborough Limited Annual Report
- Allocations Policy
- Social Mobility (Delivery), impact of household support fund incl. Hub
- Housing and Homelessness: End of year update on the impact of COVID-19

#### 4.2.2 **Policy / Plans / Consultation**

- Peterborough Cultural Strategy 2021-2030
- Homelessness and Rough Sleeping Strategy
- Domestic Abuse Safe Accommodation Strategy
- City Market Relocation
- Report of the Task and Finish Group to Examine Barriers to Equality and Issues Experienced by BAME Communities in Accessing Council Services
- Peterborough Housing Allocations Policy
- Report of Task and Finish group - to promote equality and diversity amongst councillors
- Interim Report of The Task and Finish Group to Examine the Issues with Car Cruising in Peterborough

Crime and Disorder Scrutiny Committee) was part of the Communities Scrutiny Committee now part of this committee)

- Safer Peterborough Partnership Board Report

## **Recommendations Made**

- 4.2.3 A list of any recommendations made during the year by the former Growth, Environment and Resources, and the former Communities Scrutiny Committee which are relevant to this committee are attached at Appendix 2 for consideration.

## **5. WORK PROGRAMME 2022/2023**

- 5.1 The Committee is asked to consider the work undertaken by the former Growth, Environment and Resources Scrutiny Committee and former Communities Scrutiny Committee which is relevant to the remit of this committee during 2021-2022 and make recommendations on the future monitoring of any of these items where necessary.
- 5.2 In preparing a work programme for 2022-2023, the Committee is requested to consider its functions as set out in the terms of reference attached at Appendix 3 – Part 3, Section 4, Overview and Scrutiny Functions and Terms of Reference, paragraph 2.1 item 2 and paragraph 3.4 Crime and Disorder.
- 5.3 A draft work programme which shows the items identified for scrutiny at the Annual Work Programming meeting held on 9 June 2022 is attached at Appendix 1 for consideration and approval.

## **6. CONSULTATION**

- 6.1 None.

## **7. REASON FOR THE RECOMMENDATIONS**

- 7.1 To ensure the Scrutiny Committee fulfils the requirements as set out in the terms of reference attached at Appendix 3.

## **8. IMPLICATIONS**

### **8.1 Financial Implications**

None.

### **8.2 Legal Implications**

In drafting a work programme for this year and reviewing relevant items that were presented to the former Growth, Environment and Resources Scrutiny Committee and former Communities Scrutiny Committee, this ensures that the Committee has a planned and focused approach to the work of scrutiny and is in keeping with good governance.

### **8.3 Equalities Implications**

None.

### **8.4 Rural Implications**

None.

## **9. BACKGROUND DOCUMENTS**

- 9.1 Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985
- 9.2 Minutes of the meetings of the Growth, Environment and Resources Scrutiny Committee held on 7 July 2021, 8 September 2021, 3 November 2021, 6 January 2022, 15 February and 1 March

2022.

9.3 Minutes of the meetings of the Communities Scrutiny Committee held on 5 July 2021, 28 September 2021, 2 November 2021, 4 January 2022 and 8 March 2022.

## **10. APPENDICES**

10.1 Appendix 1 – Draft Work Programme 2022/2023  
Appendix 2 – Recommendations made by the former Growth, Environment and Resources Scrutiny Committee and former Communities Scrutiny Committee during 2021/2022.  
Appendix 3 – Part 3, Section 4 – Overview and Scrutiny Functions

## Appendix 1 - Growth, Resources and Communities Scrutiny Committee Work Programme 2022/23

Updated: 29 June 2022

Meeting Date	Item	Indicative Timings	Comments
Meeting Date: 5 July 2022 Joint Scrutiny Meeting	Medium Term Financial Strategy Contact Officer: Cecile Booth		
Meeting Date: 12 July 2022 Joint Scrutiny Meeting of Climate Change Environment and Growth, Resources and Communities Scrutiny Committees	Local Transport Connectivity Plan – consultation response Contact Officer: Lewis Banks		
Meeting date: 12 July 2022  Draft report deadline: 23 June Final report deadline: 30 June	Co-Opted Members Report		
	Cohesion And Community Champions Engagement - Developing the Approach Contact Officer: Matt Oliver		
	Review of 2021/2022 and Draft Work Programme for 2022/23		
	Forward Plan of Executive Decisions		
Meeting date: 13 September 2022	Medium Term Financial Strategy		

<b>Joint Scrutiny Meeting</b>	<b>Contact Officer: Cecilie Booth</b>		
<b>Meeting date: 20 September 2022</b> Draft report deadline: 1 September Final report deadline: 8 September	<b>Independent Improvement and Assurance Panel Report</b>		
	<b>Contact Officer: Cecilie Booth</b>		
	<b>Culture and Leisure Review – first draft of proposals</b>		
	<b>Contact Officer: Rob Hill</b>		
	<b>Progress Report from Cabinet Member for Digital Services and Transformation</b>		
	<b>Contact Officer: Sam Smith</b>		
	<b>Car Cruising – Task and Finish Group Final Report</b>		
	<b>Contact Officer: Ian Phillips</b>		
<b>Monitoring Recommendation Report</b>			
<b>Contact Officer: Paulina Ford</b>			
<b>Forward Plan of Executive Decisions</b>			
<b>Contact Officer: Paulina Ford</b>			
<b>Work Programme 2022/2023</b>			
<b>Contact Officer: Paulina Ford</b>			

<b>Meeting date: 1 November 2022</b>  Draft report deadline: 13 October Final report deadline: 20 October	<b>Social Mobility, Anti-poverty activity including Household Support Fund, Partnership with CAP, AGE UK</b>  <b>Contact Officer: Esther Baffa Isaacs</b>		
	<b>Community Assessts Review</b>  <b>Contact Officer: Matt Oliver</b>		
	<b>City College Peterborough Annual Report</b>  <b>Contact Officer: Pat Carrington</b>		
	<b>Progress Report from Cabinet Member for Climate Change, Planning and Housing and Transport</b>  <b>Contact Officer: Charlotte Palmer</b>		
	<b>Monitoring Recommendation Report</b>		
	<b>Forward Plan of Executive Decisions</b>		
	<b>Work Programme 2022/2023</b>		
<b>Meeting date: 10 January 2023</b>  Draft report deadline: 14 December Final report deadline: 21 December	<b>Homelessness and Rough Sleeping Annual Update</b>  <b>Contact Officer: Sean Evans</b>		
	<b>Active Lifestyle Strategy</b>  <b>Contact Officer: Jamie Fenton</b>		

	<b>Alternative to the Changing Futures Programme</b> <b>Contact Officer: Tom Tallon</b>		
	<b>Progress Report from Cabinet Member for Finance and Corporate Governance</b> <b>Contact Officer:</b>		
	<b>Monitoring Recommendation Report</b>		
	<b>Forward Plan of Executive Decisions</b>		
	<b>Work Programme 2022/2023</b>		
<b>Meeting date: 23 January 2023</b> <b>Joint Scrutiny Meeting</b>	<b>Medium Term Financial Strategy</b> <b>Contact Officer: Cecilie Booth</b>		
<b>Meeting date: 7 March 2023</b> Draft report deadline: 16 February Final report deadline: 23 February	<b>Safer Peterborough Partnership Annual Report</b> <b>Contact Officer: Rob Hill</b>		
	<b>Progress Report from Cabinet Member for Communication, Culture and Communities</b> <b>Contact Officer: Adrian Chapman</b>		
	<b>Independent Improvement and Assurance Panel Report</b> <b>Contact Officer: Cecilie Booth</b>		

	<b>Monitoring Recommendation Report</b>		
	<b>Forward Plan of Executive Decisions</b>		

**Pending Items:**

1. Homelessness Temporary Accommodation Strategy - Contact Officer: Sean Evans
2. Selective Licensing Final Policy - Contact Officer: Jo Bezant

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**APPENDIX 2 - RECOMMENDATIONS MONITORING REPORT 2021/22 – COMMUNITIES SCRUTINY COMMITTEE**

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
28 SEPTEMBER 2021	Cllr Allen, Cabinet Member for Housing, Culture and Communities	Peterborough Cultural Strategy 2021 to 2030	The Communities Scrutiny Committee <b>RESOLVED</b> to recommend the Strategy, as described in this report, to Cabinet for endorsement and onward approval by Full Council	Recommendation sent to Cabinet Member. Endorsed by Cabinet on 29 November 2021 as follows:  Cabinet considered the report and <b>RESOLVED</b> to recommend the Culture Strategy to Full Council for approval.  Approved by Full Council on 8 December 2021.	<b>Completed</b>
28 SEPTEMBER 2021	Cllr Allen, Cabinet Member for Housing, Culture and Communities	Homelessness and Rough Sleeping Strategy 2021 to 2026	The Communities Scrutiny Committee <b>RESOLVED</b> to  1. Endorse the Strategy and Action Plan to be taken forward to Cabinet for endorsement and onward approval by Full Council	Recommendation sent to Cabinet Member. Approved by Cabinet on 10 January 2022:  Cabinet considered the report and <b>RESOLVED</b> to recommend the Strategy and Action Plan to Full Council for approval.  <b>Approved by Council on 26 January 2022:</b>  <b>A vote was taken on the recommendation and Council RESOLVED (unanimous with no Members indicating to vote against or abstain) to approve the Homelessness and Rough Sleeping Strategy 2021-2026 and Action Plan.</b>	<b>Completed</b>

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
28 SEPTEMBER 2021	Cllr Allen, Cabinet Member for Housing, Culture and Communities	Homelessness and Rough Sleeping Strategy 2021 to 2026	The Communities Scrutiny Committee <b>RESOLVED</b> to  2. Recommend that the relevant Cabinet Member and Lead Officer liaises with the Armed Forces Covenant Officer for input in how to assist veterans with issues that affect them and consider adding this to the Strategy.	<b>Recommendation accepted by Sean Evans – Head of Service, Housing Needs at the meeting. To be actioned.</b>	<b>Completed</b>
28 SEPTEMBER 2021	Cllr Allen, Cabinet Member for Housing, Culture and Communities	Domestic Abuse Safe Accommodation Strategy	The Communities Scrutiny Committee <b>RESOLVED</b> to scrutinise and endorse the Peterborough Safe Accommodation Strategy for approval by Cabinet	Recommendation sent to Cabinet Member. Approved by Cabinet on 15 November 2021 as follows:  Cabinet considered the report and <b>RESOLVED</b> to approve the Peterborough Safe Accommodation Strategy	<b>Completed</b>
2 NOVEMBER 2021	Cllr Allen, Cabinet Member for Housing, Culture and Communities	City Market Relocation	The Communities Scrutiny Committee <b>RESOLVED</b> to endorse plans to reinvigorate a new market offer for the City.	<b>Update provided on 23/2/22:</b>  <b>CMDN was published on Jan 28<sup>th</sup> to progress to a new market offer. Cabinet approved a detailed proposal on 21st Feb and as this is a significant investment it will be presented to full council on 3<sup>rd</sup> March</b>	<b>Completed</b>

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
2 NOVEMBER 2021	Cllr Marco Cereste, Cabinet Member for Digital Services and Transformation	Report of the Task and Finish Group to Examine Barriers to Equality and Issues Experienced by BAME Communities in Accessing Council Services	The Communities Scrutiny Committee <b>RESOLVED</b> to recommend that the newly formed Cabinet Working Group adopt the LGA assessment and action plan as the basis of their work plan.	Recommendation sent to Cabinet Member:  First meeting of the new Equality, Diversity, Disability and Inclusion Cabinet Working Group took place on 6 December 2021. The Cabinet Working group did adopt the LGA assessment and action plan as the basis for their work.	<b>Completed</b>
4 JANUARY 2022	Cllr Allen, Cabinet Member for Housing, Culture and Communities	Peterborough Housing Allocations Policy	The Communities Scrutiny Committee <b>RESOLVED</b> to endorse the final draft of the policy along with the summary of responses to the consultation, which concluded on the 22nd November 2021 prior to presentation to Cabinet for onward presentation to Full Council for approval prior to adoption.	<b>Updated on 22/2/22:</b>  <b>At its meeting on 21 February 2022 Cabinet considered the report and RESOLVED to recommend the new Allocations Policy to Full Council for approval.</b>	<b>Completed</b>
8 MARCH 2022	Was Cllr Marco Cereste, Cabinet Member for Digital Services and Transformation now Cllr Fitzgerald, Leader of the Council	Report Of Task And Finish Group - To Promote Equality And Diversity Amongst Councillors	The Communities Scrutiny Committee considered the report and <b>RESOLVED</b> to endorse the Task and Finish Group's report and recommendations. As below:	<b>Updated: 29/6/22 - Please see update on actions taken regarding each recommendation below:</b>	<b>Ongoing</b>

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
<p><b>Recommendation one:</b>  <b>The constitution should be amended to update any use of the chairman title to chair and in addition, it should be up to the Mayor's discretion whether they are addressed as Mr Mayor, Madam Mayor or in the same format as Councillors, for example Mayor and then surname.</b>  <b>ACTION:</b> This recommendation will be presented to the Constitution and Ethics Committee at its October meeting. - <b>Ongoing</b></p> <p><b>Recommendation two:</b>  All councillors should be made aware of the policies around claiming expenses to meet caring needs to allow them to effectively carry out their role. As part of a wider programme of meeting training and development needs, the publication of the availability of allowances for caring needs should be ensured.  <b>ACTION:</b> These details were included in the new Councillors Induction Pack which was circulated after the May election. All Councillors will be sent the full induction pack which includes reference to claiming expenses for caring needs. <b>Ongoing</b></p> <p><b>Recommendation three</b>  Executive and Member Services <b>and Members</b> should be asked to consider whether additional refresher training on Member conduct is required as part of the wider training and development programme.  <b>ACTION:</b> All Councillors were invited to attend the Governance (Code of Conduct and Conflict of Interest) and Personal Safety training session on 25 May 2022. The training session was recorded and has been made available on the new Councillors Training page on Insite, the Council's Intranet page.  <b>Completed</b></p> <p><b>Recommendation four:</b>  The Employee and Assistance programme should be renamed to the Employee and Member Assistance programme and a briefing session held with Members to highlight the support available and how it can be accessed.  <b>ACTION:</b> HR are updating the title of the programme and are creating an appropriate mode of information sharing about the scheme so as to reach all members.  <b>Ongoing</b></p> <p><b>Recommendation five:</b>  Regular, comprehensive and solution focussed training and briefings should be held for councillors on how to effectively handle bullying and harassment, including advice for keeping safe. <b>Conduct yearly consultations on the training held with Members to ensure that the data was representative, and for revisions to be made to the code of conduct accordingly.</b>  <b>ACTION:</b> Training to be identified by Executive and Member Services and scheduled for a future All Party Policy meeting. Executive and Member Services will schedule an annual survey of Members to get feedback on whether further training is required. <b>Ongoing</b></p>					

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
8 MARCH 2022	Cllr Steve Allen, Cabinet Member for Housing, Culture and Communities	Interim Report of The Task and Finish Group to Examine the Issues with Car Cruising in Peterborough	The Communities Scrutiny Committee considered the report and <b>RESOLVED</b> to endorse the Task and Finish Group's report and recommendations.	<b>The Task and Finish Group Interim report and agreed recommendations was submitted to Cabinet for approval on 20 June 2022. Cabinet RESOLVED to endorse the report and recommendations as listed below:</b>	<b>Ongoing</b>
<p>Cabinet considered the interim report from the Task and Finish Group and <b>RESOLVED</b> to endorse the report and recommendations contained within; namely:</p> <ol style="list-style-type: none"> <li>1. That the council shares this interim report with Cambridgeshire Police with a view to agreeing a memorandum of understanding which supports the Council with the implementation of injunction(s), community protection orders or public space protection orders.</li> <li>2. That the Chief Executive of Peterborough City Council and a member of the Council's cabinet agree to champion this issue and to engage with both Peterborough MPs and the Police and Crime Commissioner to secure their support in championing this issue.</li> <li>3. That the Cambridgeshire and Peterborough Police and Crime Commissioner is asked to work with the Chief Constable to compile a report on how the police should tackle this issue.</li> <li>4. That the council fully costs the financial implications of developing an injunction for car meets in Peterborough.</li> <li>5. That the council fully costs the financial implications of introducing Community Protection Orders.</li> <li>6. That the council fully costs the financial implications of developing measures to prevent car meets from taking place at Pleasure Fair Meadow car park, as part of the Woodston PSPO.</li> <li>7. That the Highways Team produces detailed plans, with a clear indication of costs, of how it proposes to alter the layout of Stapledon Road to ensure it is no longer suitable for antisocial driving.</li> <li>8. That the Task and Finish Group continues its work by exploring sources of funding that are available to reduce the funding burden on city finances.</li> <li>9. That the Task and Finish Group makes a further attempt to engage the car cruise community.</li> <li>10. That the council's Planning Department should actively consider whether future planning applications should consider measures that will prevent antisocial driving.</li> </ol> <p><b>ACTION:</b> Following the approval by Cabinet of the above recommendations the Task and Finish Group met on 30 June to discuss how to take the above recommendations forward. This is an ongoing piece of work and recommendation outcomes will be reported back to the Scrutiny Committee through the recommendation monitoring report.</p> <p><b>Ongoing</b></p>					

**RECOMMENDATION MONITORING REPORT 2021/22 - GROWTH, ENVIRONMENT AND RESOURCES SCRUTINY COMMITTEE**

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
17 NOVEMBER 2021 – JOINT SCRUTINY OF THE BUDGET	Councillor Andy Coles, Cabinet Member for Finance	MEDIUM TERM FINANCIAL STRATEGY 2023 TO 2024/25 – PHASE ONE	It was recommended to the Cabinet Member for Finance that no proposals on the hydrotherapy pool funding would be put to Council until the users' group and wider disability communities that may be affected had been fully consulted and reported back.	<p>Jamie Fenton (Partnership Manager) has been meeting with Karen Oldale (Chair of the Friends Group) every 3-4 weeks.</p> <p>When our proposal was published it was immediately shared with the Pool's Friends email group with a link to the consultation.</p> <p>Karen posted the news with a link to the Budget Consultation on their website - <a href="http://www.hydrotherapy-peterborough.com/community/st-george-s-community-hydrotherapy-pool-12973/news/possible-sale-of-st-george-s-community-hydrotherapy-pool-50054">http://www.hydrotherapy-peterborough.com/community/st-george-s-community-hydrotherapy-pool-12973/news/possible-sale-of-st-george-s-community-hydrotherapy-pool-50054</a></p> <p>The same information was shared on their Friends and Service</p>	<b>Completed</b>

				<p>Users Twitter and Facebook accounts.</p> <p>Karen was questioned by the Peterborough Disability Forum about the sale as there were concerns but everyone seemed genuinely happy after she had explained her view and what was planned.</p> <p>Users have been contacted by the purchaser via Karen, to ask what they would like to see in a refurbishment.</p>	
17 NOVEMBER 2021 – JOINT SCRUTINY OF THE BUDGET	Councillor Andy Coles, Cabinet Member for Finance	MEDIUM TERM FINANCIAL STRATEGY 2023 TO 2024/25 – PHASE ONE	It was recommended that the Cabinet Member for Finance consider a differential charge for a replacement green and black bin and that the proposed charge would be less for the green bin than the black bin. This was hoped to encourage residents not to put recycled waste into their black bin.	<p>Response received:</p> <p>We will look at a different cost model for the replacement of recycling bins as opposed to residual bins, whilst still ensuring this delivers the same level of financial benefit as the proposal included within phase one. The current proposal for replacement bins is based on the current true costs of this service, when we complete the modelling to look at this recommendation one of</p>	<b>Completed</b>

				<p>the options, we will consider is to increase the costs of the replacement residual bins, which would allow us to reduce the cost of the recycling bins. Options will be drafted by officers in Place &amp; Economy and Finance, with the options being presented to the Financial Sustainability Working Group for review. it is important to remember the Council needs to work on the delivery of Financial Sustainability, therefore we need to ensure any options presented are delivering to that priority.</p> <p>For some additional context last financial year the Council replaced roughly the same of each bin type with 1054 residual and 908 recycling bins being replaced</p>	
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6 JANUARY 2022	<p>Cllr Cereste, Cabinet Member for Digital Services and Transformation</p> <p>Sam Smith – Cambridgeshire County Council and Peterborough City Council</p>	<p><b>PORTFOLIO PROGRESS REPORT – FOR THE CABINET MEMBER FOR DIGITAL SERVICES AND TRANSFORMATION</b></p>	<p>The Committee <b>RESOLVED</b> to recommend to Cabinet that the Council continues to work collaboratively in I.T. and investigates joint procurement with public sector partners wherever practical.</p>	<p>Response provided by Sam Smith - Assistant Director of IT &amp; Digital Services on 18/2/21 see below:</p>	<p><b>Completed</b></p>
<p>The Council is part of several public sector arrangements for the provision of IT services. One example of this is the Eastnet partnership which provides connectivity services for almost all local government organisations in this area as well as other public sector bodies. There is also work underway with health organisations and Cambridgeshire County Council to create a Shared Health Care record across the Cambridgeshire and Peterborough areas.</p> <p>The IT &amp; Digital Service have recently completed a joint procurement with Cambridgeshire County Council for the purchase of laptops which has allowed the Council to take advantage of economies of scale and secure a reduced price and a more reliable supply chain. A further joint procurement with Cambridgeshire County Council is currently in progress for a replacement integrated transport system and planning has commenced for a joint procurement for a replacement Education System. Other opportunities for joint procurement with Cambridgeshire County Council and other public sector bodies are continually being reviewed.</p>					

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## Section 4 – Overview and Scrutiny Functions & Terms of Reference

### 1. OVERVIEW AND SCRUTINY COMMITTEES

1.1 The Council has appointed the following Overview and Scrutiny Committees to carry out those functions under Sections 9F to 9FI of the Local Government Act 2000, as amended by:

- (a) Section 19 of the Police and Justice Act 2006 in relation to the scrutiny of crime and disorder matters;
- (b) Section 244 of the Health & Social Care Act 2012 in relation to health matters; and
- (c) Section 22 of the Flood Risk Management Act 2010 in relation to flood risk management.

### 2. TERMS OF REFERENCE

2.1 Council has established the following Scrutiny Committees and they shall have responsibility for overview and scrutiny in relation to the matters set out below:

<b>1.</b>	<b>Children and Education Scrutiny Committee</b>	
	<b>No of Elected Members appointed by Council:</b>	<b>Chairman and Vice-Chairman</b>
	Eleven, none of whom may be a Cabinet Member.	Appointed by Council.
	<b>Quorum:</b>	<b>Co-opted Members to be appointed by the Committee/Council</b>
	At least half the Members of the Committee (including voting co-opted members).	<u>Four representatives as follows with full voting and call-in rights on education matters only:</u> (a) 1 Church of England Diocese representative; (b) 1 Roman Catholic Diocese representative; and (c) 2 parent governor representatives.
	No more than four non-voting members.	
	<b>Functions determined by Council</b>	
	1. Children's Services including <ul style="list-style-type: none"> <li>a) Social Care of Children;</li> <li>b) Safeguarding; and</li> <li>c) Children's Health.</li> <li>d) Targeted Youth Support (including youth offending).</li> </ul>	
	2. Education, including <ul style="list-style-type: none"> <li>a) University and Higher Education;</li> <li>b) Careers; and</li> <li>c) Special Needs and Inclusion;</li> </ul>	
	<b>Functions determined by Statute</b>	

	All powers of an Overview and Scrutiny Committee as set out in Sections 9F to 9FI Local Government Act 2000, Local Government and Public Involvement in Health Act 2007, and any subsequent regulations.
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<b>2.</b>	<b>Growth, Resources and Communities Scrutiny Committee</b>	
	<b>No of Elected Members appointed by Council:</b>	<b>Chairman and Vice-Chairman</b>
	Eleven, none of whom may be a Cabinet Member.	Appointed by Council.
	<b>Quorum:</b>	<b>Co-opted Members to be appointed by the Committee/Council</b>
	At least half the Members of the Committee.	No more than four non-voting members.
	<b>Functions determined by the Council</b>	
	<ol style="list-style-type: none"> <li>1. Housing need (including homelessness, housing options and selective licensing);</li> <li>2. Neighbourhood and Community Support (including cohesion and community safety);</li> <li>3. Equalities;</li> <li>4. Libraries, Arts and Museums;</li> <li>5. Tourism, Culture &amp; Recreation;</li> <li>6. Adult Learning and Skills;</li> <li>7. City Centre Management;</li> <li>8. Economic Development and Regeneration including Strategic Housing and Strategic Planning;</li> <li>9. Transport, Highways and Road Traffic;</li> <li>10. Strategic Financial Planning;</li> <li>11. Partnerships and Shared Services; and</li> <li>12. Digital Services and Information Management.</li> </ol>	
	<b>Functions determined by Statute</b>	
	To review and scrutinise crime and disorder matters, including acting as the Council's crime and disorder committee in accordance with Sections 19 of the Police and Justice Act 2006;.	

<b>3.</b>	<b>Adults and Health Scrutiny Committee</b>	
	<b>No of Elected Members appointed by Council:</b> Eleven, none of whom may be a Cabinet Member or the Health and Wellbeing Board.	<b>Chairman and Vice-Chairman</b>  Appointed by Council.
	<b>Quorum:</b>  At least half the Members of the Committee.	<b>Co-opted Members to be appointed by the Committee/Council</b>  No more than four non-voting members.
	<b>Functions determined by the Council</b>  1. Public Health; 2. The Health and Wellbeing including the Health and Wellbeing Board; and 3. Scrutiny of the NHS and NHS providers; 4. Adult Social Care; and 5. Safeguarding Adults.	
	<b>Functions determined by Statute</b>  To review and scrutinise local authority services under Sections 9F to 9FI Local Government Act 2000, Local Government and Public Involvement in Health Act 2007, and any subsequent regulations  To review and scrutinise matters relating to the Health Service and to make reports and recommendations to local NHS bodies in accordance with section 244 of the National Health Service Act 2006. This will include establishing joint health committees in relation to health issues that cross local authority boundaries and appointing members from within the membership of the Committee to any joint health overview and scrutiny committees with other local authorities. (Also see The Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013)	

<b>4. Climate Change and Environment Scrutiny Committee</b>		
	<b>No of Elected Members appointed by Council:</b> Eleven, none of whom may be a Cabinet Member.	<b>Chairman and Vice-Chairman</b>  Appointed by Council.
	<b>Quorum:</b>  At least half the Members of the committee.	<b>Co-opted Members to be appointed by the Committee/Council</b>  No more than four non-voting members.
	<b>Functions determined by the Council</b>  1. Environmental Capital; 2. Flood Risk Management;	

3. Waste Strategy & Management;
4. Climate Change;
5. Reducing Carbon Emissions and achieving Net Zero Carbon Emissions;
6. Biodiversity;
7. Green Space;
8. Trees and Woodland
9. Active Travel; and
10. Energy Generation and Consumption.

**Functions determined by Statute**

To review and scrutinise flood risk management in accordance with Section 21F of the Local Government Act 2000 (as amended by the Flood and Water Management Act 2010 and under the Flood Management Overview & Scrutiny (England) Regulations 2011 No. 697).

### **3. SPECIFIC ROLE OF OVERVIEW AND SCRUTINY**

- 3.1 To review and scrutinise the planning, decisions, policy development, service provision and performance within their terms of reference as follows:

#### **POLICY DEVELOPMENT AND REVIEW**

- 3.2 Within their terms of reference the scrutiny functions will:

- (a) Help the Council and the Executive to develop its budget and policy framework and service Budgets;
- (b) Carry out research into and consultation about policy issues and possible options;
- (c) Consider and promote ways of encouraging the public to take part in developing the Council's policies;
- (d) Question Members of the Cabinet, Committees and senior officers about their views on policy proposals;
- (e) Work with outside organisations in the area to make sure the interests of local people are taken into account;
- (f) Question, and gather evidence from, any person who gives their permission; and
- (g) Monitor and scrutinise the implementation of Council policy.

#### **SCRUTINY**

- 3.3 The Scrutiny Committees will:

- (a) Review and scrutinise the Executive, Committee and officer decisions and performance in connection with the discharge of any of the Council's functions;
- (b) Review and scrutinise the Council's performance in meeting the aims of its policies and performance targets and/or particular service areas;
- (c) Question Members of the Executive, Committees and senior officers about their decisions and performance of the Council, both generally and in relation to particular decisions or projects;
- (d) Make recommendations to the Executive and the Council as a result of the scrutiny process;
- (e) Question, and gather evidence from any person with their consent;
- (f) Hold the Executive to account for the discharge of functions in the following ways:
  - i. By exercising the right to call-in, for reconsideration, decisions made but not yet implemented by the Executive or decisions which have been delegated to an officer;
  - ii. By scrutinising Key Decisions which the Executive is planning to take, as set out in the Forward Plan of executive decisions;
  - iii. By scrutinising decisions the Executive are planning to make; and

- iv. By scrutinising Executive decisions after they have been implemented, as part of a wider policy review.
- (g) To consider petitions submitted to it;
- (h) Establish ad-hoc Task and Finish Groups to investigate specific topics on a time-limited basis in accordance with the Scrutiny Committee Procedure Rules; and

## **CRIME AND DISORDER**

- 3.4 The Scrutiny Committee responsible for crime and disorder shall, and any sub committees may:
- (a) Act as the crime and disorder committee within the meaning of Section 19 of the Police and Justice Act 2006;
  - (b) Review or scrutinise decisions made, or other actions taken by bodies or persons responsible for crime and disorder strategies in the Peterborough area;
  - (c) Make reports or recommendations to the local authority on any local crime and disorder matter in relation to a member of the authority; and
  - (d) Consider any crime and disorder matters referred by any Member of the Council.

## **HEALTH ISSUES**

- 3.5 The Scrutiny Committee responsible for health and any sub committees shall undertake their responsibilities under section 244 of the National Health Service Act 2006 as follows:
- (a) May review and scrutinise any matter relating to the planning, provision and operation of the health service in the Peterborough area (including NHS Bodies and other NHS providers);
  - (b) Must invite interested parties to comment on the matter and provide reasonable notice;
  - (c) Take account of relevant information available to it and, in particular, from a Local Healthwatch organisation or representative;
  - (d) Acknowledge any referral within 20 working days and keep the referrer informed of any action taken;
  - (e) Request information about the planning, provision and operation of health services in the area to enable it to carry out its functions;
  - (f) Make reports or recommendations on a matter it has reviewed or scrutinised including;
    - i) An explanation of the matter reviewed or scrutinised;
    - ii) A summary of the evidence considered;
    - iii) A list of the participants involved in the reviews; and
    - iv) An explanation of any recommendations made.
  - (g) Where the Committee asks for a response, the person must respond in writing within 28 days of the request.
- 3.6 The Committee will consider any proposals received from a National Health Service body, Clinical Commissioning Groups or other provider about;

- (a) Any substantial development of the health service in Peterborough; or
  - (b) Any substantial variation to the provision of NHS Services as set out the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013.
- 3.7 In considering the proposals, the Committee must take account of the effect or potential effect of the proposals on the sustainability of the Health Service in its areas and may refer proposals to the Secretary of State in certain circumstances.

## **FLOOD RISK MANAGEMENT**

- 3.8 The Scrutiny Committee responsible for flood risk management, and any sub committees shall undertake their responsibilities under the Flood and Water Management Act 2010 as follows:
- (a) May review and scrutinise any matter relating to the planning, provision and operation of the flood risk management in the Peterborough area;
  - (b) May invite those authorities responsible for flood risk management to comment on the matter;
  - (c) Request information from them to enable it to carry out its responsibilities; and
  - (d) Make reports or recommendations and request a response from flood risk management authorities.

## **4. MEMBERSHIP**

- 4.1 All Members, except Members of the Executive, may be a member of a Scrutiny Committee. However, no Member may be involved in scrutinising a decision with which he or she has been directly involved. Members of the Health and Wellbeing Board should not be a member of the Health Scrutiny Committee.
- 4.2 It is advised that Members undertake relevant training within the past three years in order to hold a seat on a Scrutiny Committee.

## **CO-OPTees**

- 4.3 The Scrutiny Committees shall be entitled to co-opt, as non-voting members, up to four external representatives or otherwise invite participation from non-members where this is relevant to their work.
- 4.4 There must be at least one non-voting position reserved for a Parish Councillor from a rural area with one substitute member. The Parish Council Liaison Committee will decide these.
- 4.5 A Scrutiny Committee can co-opt a further three members at its discretion. One of these can be a second parish council member identified by the Parish Council Liaison Committee.
- 4.6 The Children and Education Scrutiny Committee shall include in its membership the following representatives. These representatives will have full voting and call-in rights on education matters only, and when other matters are dealt with they may stay in the meeting and speak:
- (a) 1 Church of England Diocese representative;
  - (b) 1 Roman Catholic Diocese representative; and
  - (c) 2 parent governor representatives.

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<b>GROWTH, RESOURCES AND COMMUNITIES SCRUTINY COMMITTEE</b>	<b>AGENDA ITEM No. 8</b>
<b>12 JULY 2022</b>	<b>PUBLIC REPORT</b>

Report of:	Fiona McMillan, Director of Law and Governance		
Cabinet Member(s) responsible:	Cllr Coles, Cabinet Member for Finance and Corporate Governance		
Contact Officer(s):	Paulina Ford, Senior Democratic Services Officer Charlotte Cameron, Democratic Services Officer	Tel. 01733 452508 07870 153052	

**FORWARD PLAN OF EXECUTIVE DECISIONS**

<b>RECOMMENDATIONS</b>	
<b>FROM:</b> Senior Democratic Services Officer	<b>Deadline date:</b> N/A
<p>It is recommended that the Growth, Resources and Communities Scrutiny Committee:</p> <ol style="list-style-type: none"> <li>1. Considers the current Forward Plan of Executive Decisions and identifies any relevant items for inclusion within their work programme or request further information.</li> </ol>	

**1. ORIGIN OF REPORT**

1.1 The report is presented to the Committee in accordance with the Terms of Reference as set out in section 2.2 of the report.

**2. PURPOSE AND REASON FOR REPORT**

2.1 This is a regular report to the Growth, Resources and Communities Scrutiny Committee outlining the content of the Forward Plan of Executive Decisions.

2.2 This report is for the Growth, Resources and Communities Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3:

The Scrutiny Committees will:

(f) *Hold the Executive to account for the discharge of functions in the following ways:*

ii) *By scrutinising Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions.*

**3. TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	N/A
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**4. BACKGROUND AND KEY ISSUES**

4.1 The latest version of the Forward Plan of Executive Decisions is attached at Appendix 1. The Forward Plan contains those Executive Decisions which the Leader of the Council believes that

the Cabinet or individual Cabinet Member(s) can take and any new key decisions to be taken after 1 August 2022.

4.2 The information in the Forward Plan of Executive Decisions provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these executive decisions, or to request further information.

4.3 If the Committee wished to examine any of the executive decisions, consideration would need to be given as to how this could be accommodated within the work programme.

4.4 As the Forward Plan is published fortnightly any version of the Forward Plan published after dispatch of this agenda will be tabled at the meeting.

## **5. CONSULTATION**

5.1 Details of any consultation on individual decisions are contained within the Forward Plan of Executive Decisions.

## **6. ANTICIPATED OUTCOMES OR IMPACT**

6.1 After consideration of the Forward Plan of Executive Decisions the Committee may request further information on any Executive Decision that falls within the remit of the Committee.

## **7. REASON FOR THE RECOMMENDATION**

7.1 The report presented allows the Committee to fulfil the requirement to scrutinise Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions in accordance with their terms of reference as set out in Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3.

## **8. ALTERNATIVE OPTIONS CONSIDERED**

8.1 N/A

## **9. IMPLICATIONS**

### **Financial Implications**

9.1 N/A

### **Legal Implications**

9.2 N/A

## **10. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 None

## **11. APPENDICES**

11.1 Appendix 1 – Forward Plan of Executive Decisions

# **PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS**

PUBLISHED: 1 JULY 2022

**PART 1 – FORWARD PLAN OF KEY DECISIONS**

**KEY DECISIONS FROM 1 AUGUST 2022**

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS REPORT AUTHORS</b>	<b>DIRECTORATE</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</b>
<b>Award of Insurance Contract - KEY/1AUG22/02</b> - The existing contract for the Councils insurance arrangements runs from 1 April 2018 - 31 March 2023. (MAR18/CMDN/113). Discussions are now being held with insurance specialists and the Procurement Team to set out the specification requirements so that this contract can go out to tender with award expected in late January 2023 / early February 2023.	<b>Councillor Andy Coles, Cabinet Member for Finance and Corporate Governance</b>	<b>1 April 2022</b>	Growth, Resources, And Communities Scrutiny Committee	All Wards	Consultation internal (Procurement), external (insurance broker advisors).	Steve Crabtree. Chief Internal Auditor. Tel: 01733 384557. Email: steve.crabtree@peterborough.gov.uk	Resources	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  <b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b>
<b>Debt write-offs in excess of £10,000 - KEY/1AUG22/03</b> - Approval of debt write-offs in excess of £10,000 if applicable for Non-Domestic Rates, Council Tax, Housing Benefit overpayments and Sundry Debtor accounts.	<b>Councillor Andy Coles, Cabinet Member for Finance and Corporate Governance</b>	<b>12 September 2022</b>	Growth, Resources, And Communities Scrutiny Committee	N/A	None	Chris Yates, Finance Manager - Business Operations, Tel:01733 384552, Email chris.yates@peterborough.gov.uk	Resources	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

**PREVIOUSLY ADVERTISED KEY DECISIONS**

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DIRECTORATE</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</b>
<p><b>1. The disposal of former playing fields at Angus Court, West Town, Peterborough - KEY/06JAN20/02</b> Approval to dispose of former playing fields and Angus Court</p>	<p><b>Cabinet</b></p>	<p><b>TBA</b></p>	<p>Growth, Resources, And Communities Scrutiny Committee</p>	<p>West</p>	<p>A number of consultation events for residents have been held for the proposed disposal of land at Angus Court and the creation of new facilities at Thorpe Lea Meadows. Consultation and information events were held at West Town Academy took place on 1 November 2018 and 7 March 2019</p>	<p>Felicity Paddick, Manager - Estates and Valuation, Tel: 07801 910971 Email: felicity.paddick@nps.co.uk</p>	<p>Resources</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DIRECTORATE</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</b>
<b>2. Bretton Court Redevelopment Scheme – KEY/15MAR21/04</b> 1. Approve the surrender of the Council’s lease for the ground floor retail units of Bretton Court dated 28th June 2019, subject to the conditions to set out below and to be formalised within the Deed of Surrender 2. Approve the Council entering in to an Agreement for Lease for the ground floor retail units of the new development scheme at Bretton Court, subject to the terms set out below 3. Subject to the terms of the above Agreement for Lease being satisfied, to approve the Council entering in to a New Lease or the ground floor retail units of the new development scheme at Bretton Court	<b>Cabinet</b>	<b>19 September 2022</b>	Growth, Resources, And Communities Scrutiny Committee	Bretton	Relevant internal and external stakeholders	Helen Harris, Senior Estates Surveyor, NPS Peterborough Email: helen.harris@nps.co.uk Mobile: 07920 160181	Resources	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<b>3. PCC Homecare Framework – KEY/12APR21/02</b> To launch a new pseudo framework in March 2023 for the provision of care and support in the community, including homecare, supported living services and extra care.	<b>Cabinet</b>	<b>17 October 2022</b>	Adults and Health Scrutiny Committee	West	Relevant internal and external stakeholders	Ruth Miller, 07795046754, ruth.miller@cambridgeshire.gov.uk	People and Communities	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DIRECTORATE</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</b>
<b>4. Peterborough City Council Housing Related Support Procurement / Commissioning - KEY/24MAY21/02 –</b> To Procure / Commission Peterborough City Council Housing Related Support Services. Service redesign and change form annual Grant Agreements to longer term contracts.	<b>Cabinet</b>	<b>14 November 2022</b>	Growth, Resources, And Communities Scrutiny Committee	All Wards	Soft market testing is underway. A Housing Related Support Commissioning Strategy has been agreed and has received all the relevant approvals.	Sharon Malia, Housing Programmes Manager Sharon Malia - Housing Programmes Manager, 01733 237771, Email: sharon.malia@peterborough.gov.uk	People and Communities	To be submitted, Housing Related Support Commissioning Strategy for Cambridgeshire & Peterborough 2020 - 2022. Procurement / Commissioning information.
<b>5. Dynamic Purchasing System - Temporary Accommodation &amp; Private Rented Sector Scheme – KEY/18FEB22/05</b> To implement a Dynamic Purchasing System in order to procure accommodation for homelessness households who approach Peterborough City Council for assistance. We look to be more responsive and flexible with the accommodation we provide, and to ensure we provide value for money through a more competitive system.	<b>Councillor Marco Cereste, Cabinet Member for Climate Change, Planning, Housing and Transport</b>	<b>July 2022</b>	Growth, Resources, And Communities Scrutiny Committee	All Wards	Housing Needs are currently undertaking a soft market test and engagement with providers.	Caroline Rowan, Housing Manager, 01733 864095, caroline.rowan@peterborough.gov.uk	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
<b>6. Procurement of a Design Team for The Vine, 64-68 Bridge Street, Peterborough - KEY/14MAR2022/01 –</b> A decision is requested following a procurement exercise under the Homes England Framework, for the appointment of a design team. The design team will then need to undertake concept designs to inform an Outline Business Case.	<b>Councillor Andy Coles, Cabinet Member for Finance and Corporate Governance</b>	<b>TBA</b>	Growth, Resources, And Communities Scrutiny Committee	Central Ward	Relevant internal and external stakeholders and through the Homes England Framework.	Karen Lockwood, Programme Manager Place & Economy, Tel:07825 902794, Email: karen.lockwood@peterborough.gov.uk	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<b>7. Article 4 Direction - KEY/28MAR2022/01 –</b> To agree to formulate an Article 4 Direction for public consultation that requires property owners in Bretton, Fletton & Woodston, Hargate & Hempstead, Hampton Vale, Park and Central wards, to obtain planning permission when converting single homes or residential properties into HMOs, alongside relevant planning policies to support this.	<b>Cabinet</b>	<b>TBA</b>	Growth, Resources, And Communities Scrutiny Committee	Bretton, Fletton & Woodston, Hargate & Hempstead, Hampton Vale, Park and Central.	Formal public consultation within relevant wards	Jim Newton, Assistant Director Planning & Building Control (Interim) Email: jim.newton@peterborough.gov.uk	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<b>8. Clare Lodge and agency resource - KEY/28MAR2022/02 -</b> Relating to the supply of temporary agency requirements at Clare Lodge	<b>Cabinet</b>	<b>TBA</b>	Children and Education Scrutiny Committee	All Wards	Legal, Procurement, Service area, Clare Lodge, agency providers	Steve McFaden, Business, Strategy & Infrastructure Manager Clare Lodge, 01733 253246	People and Communities	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

9.	<b>Contract value reconciliation to accommodate transaction charges - Pay360 Capita call-off contract via KCS Framework Agreement – KEY/11APR2022/01</b> - Seek authorisation for increased contract value award. The cumulative contract value now exceeds the value originally awarded within a Director's Contract Award Report.	Cabinet	TBA	Growth, Resources, And Communities Scrutiny Committee	N/A	Relevant internal and external stakeholders	Jason Dalby IT Projects and Programmes ICT Project Manager, t: 01733 452562 m: 07931 176848, jason.dalby@pet-erborough.gov.uk	Customer and Digital Services	Director's Contract Award Report dated 25 August 2021
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<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DIRECTORATE</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</b>
<p><b>10. Variations to the Integrated Drug and Alcohol Treatment System Contract - KEY/25APR2022/03</b> - Modifications to the Integrated Drug and Alcohol Treatment System contract for Peterborough between the Council and Change Grow Live Services Limited for the contract years 2022/23 and 2023/24.</p>	<p><b>Councillor John Howard, Cabinet Member for Adult Social Care, Health and Public Health</b></p>	<p><b>TBA</b></p>	<p>Adults and Health Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Joe Keegan, Commissioning Team Manager Substance Misuse, Tel 07795302390, joseph.keegan@cambridgeshire.gov.uk</p>	<p>Public Health</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>11. Approval for contract to be awarded to CIPFA to provide expertise and delivery capacity to support implementation of the Council's Improvement Plan - KEY/25APR2022/04</b> - In the budget approved by Full Council in March '22 the establishment of a Budget Risk Reserve was agreed to fund the cost of transformational investment and the implementation of the Improvement Plan. This decision relates to the award of contract against this agreed reserve.</p>	<p><b>Councillor Andy Coles, Cabinet Member for Finance and Corporate Governance</b></p>	<p><b>11 July 2022</b></p>	<p>Growth, Resources, And Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Amanda Askham, Director of Business Improvement and Development Tel: 07919 166328 Email: amanda.askham@peterborough.gov.uk</p>	<p>Business Improvement and Development</p>	<p>PCC's Improvement Plan is published here. Report and relevant appendices to be published.</p>
<p><b>12. Recommendation to deliver parkway resurfacing utilising the Peterborough Highway Services Term Service, awarding works directly to Milestone Infrastructure Services – KEY/9MAY2022/01</b> - Parkway resurfacing has an approved budget of £500,000 for the next two financial years; 2022/2023 and 2023/2024. A recommendation is being made to award the works directly to Milestone Infrastructure Services utilising the existing Peterborough Highways Services contract. Using this delivery mechanism saves time and money as a full procurement exercise is not required, increases the value of work put through to the contract to contribute to the major schemes rebate and offers confidence in the quality of work being delivered.</p>	<p><b>Cabinet</b></p>	<p><b>TBA</b></p>	<p>Growth, Resources, And Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>N/A</p>	<p>Amy Petrie, Principal Programme and Project Officer, Tel: 01733 452272</p>	<p>Place and Economy</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DIRECTORATE</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</b>
<p><b>13. Charging residents and developers for new or replacement household waste bins - KEY/9MAY2022/03</b> - For the Cabinet Member to approve the fees and charges for the charging for new / replacement household waste bins</p>	<p><b>Councillor Nigel Simons, Cabinet Member for Waste, Street Scene and the Environment</b></p>	<p><b>11 July 2022</b></p>	<p>Climate Change and Environment Scrutiny Committee</p>	<p>All Wards</p>	<p>Full Council budget</p>	<p>James Collingridge, Head of Environmental Partnerships, 01733864736, james.collingridge@peterborough.gov.uk</p>	<p>Place and Economy</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>14. Investment of additional funding from the Office of Health Improvement and Disparities (OHID) to improve Drug and Alcohol Treatment Services – KEY/23MAY22/01</b> - There is a national focus upon lack of capacity in Adult Drug and Alcohol Services which is reflected in our local services OHID consequently has allocated additional funding for three years to Local Authorities for Service improvements. This funding will be allocated to the current provider in line with the appropriate procurement and legal advice</p>	<p><b>Councillor John Howard, Cabinet Member for Adult Social Care, Health and Public Health</b></p>	<p><b>11 July 2022</b></p>	<p>Adults and Health Scrutiny Committee</p>	<p>All</p>	<p>Service providers and multi-agency stakeholders that sit on the Peterborough and Cambridgeshire Alcohol Delivery Board</p>	<p>Val Thomas Deputy Director of Public Health, Email: val.thomas@cambridgeshire.gov.uk</p>	<p>Public Health</p>	<p>Cover paper, submission to OHI</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
<p>15. <b>Investment in NHS Health Checks to address the backlog created by the impact of COVID-19 pandemic – KEY/23MAY22/02</b> - The NHS Health Checks Programme is a mandatory Local Authority function. Peterborough has very rates of cardiovascular disease and the Programme is a key prevention intervention for identifying and addressing cardiovascular disease risks. The COVID-19 pandemic had a huge impact on the number of NHS Checks completed and there is an urgent need to address the backlog of NHS Health Checks and ensure that risks in the population are reduced. The additional investment is to provide support to GP Practices to deliver the NHS Health Checks. GPs are an integral part of the Programme as their patient data is used to identify those eligible and they play a key role in addressing any identified clinical issues. The proposal is to commission the GP Federation in Peterborough to support the GPs to deliver the Programme. A GP Federation is a group of practices that come together to deliver services. The commission will be in line with the recommendations from procurement and legal services.</p>	<p><b>Councillor John Howard, Cabinet Member for Adult Social Care, Health and Public Health</b></p>	<p>11 July 2022</p>	<p>Adults and Health Scrutiny Committee</p>	<p>All</p>	<p>GP Federations, Clinical Commissioning Group, Local Medical Committee</p>	<p>Val Thomas Deputy Director of Public Health, Email: val.thomas@cambridgeshire.gov.uk</p>	<p>Public Health</p>	<p>Cover paper</p>
<p>16. <b>Investment to fund the NHS pay award for staff who work in NHS services commissioned by Public Health – KEY/23MAY22/03</b> - Public Health commission services from NHS organisations. Their staff have had a 3% pay award. The Public Health Grant funding uplift for 2022/23 reflects this pay award. Local Authorities are expected to ensure that these NHS pay awards are fully met and included in any contractual arrangements or Section 75 agreements.</p>	<p><b>Councillor John Howard, Cabinet Member for Adult Social Care, Health and Public Health</b></p>	<p>11 July 2022</p>	<p>Adults and Health Scrutiny Committee</p>	<p>All</p>	<p>NHS commissioned providers.</p>	<p>Val Thomas Deputy Director of Public Health, Email: val.thomas@cambridgeshire.gov.uk</p>	<p>Public Health</p>	<p>Cover paper</p>
<p>17. <b>Award of the Council's gas supply contract from 1st April 2023 – KEY/6JUN22/01</b> - Approval of contractual arrangements for the Council's supply of gas from the 1st April 2023, following the end of the existing contract on the 31st March 2023. This will run from April 2023 to March 2027 and will be supplied by Total Energies Gas &amp; Power as part of the ESPO framework.</p>	<p><b>Cabinet</b></p>	<p>19 September 2022</p>	<p>Growth, Resources, And Communities Scrutiny Committee</p>	<p>N/a</p>	<p>N/a</p>	<p>Chris Yates, Finance Manager (Business Operations), Tel: 01733 384552, Email: chris.yates@peterborough.gov.uk.</p>	<p>Resources</p>	<p>Contract information/ pricing schedules</p> <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DIRECTORATE</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</b>
<p><b>18. To award a contract for the construction of a new temporary surface car park supporting regional pool and the University of Peterborough project - KEY6JUN22/02</b>  The existing Regional Pool car park will become the site of the new University Phase 3 Living Lab (and second teaching building for ARU Peterborough). A new Regional Pool Car Park is therefore proposed and the planning application has already been submitted. This new project will see construction of a new 128-space temporary surface car park, linked footpaths, lighting improvements, service installations and associated landscaping works. Funding has been secured for the project, however a decision is required to approve the award of contract due to the anticipated contract value being higher than £500k</p>	<p><b>Cabinet</b></p>	<p><b>TBA</b></p>	<p>Growth, Resources, And Communities Scrutiny Committee</p>	<p>Central</p>	<p>Regional pool staff engaged throughout the provisional design process Statutory consultees engaged as part of the planning process</p>	<p>Kim Davies  Project Manager, NPS.  Kim.Davies@nps.co.uk.</p>	<p>Resources</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>19. Contract Award for Translation and Interpretation Services - KEY/20JUN22/02 - Capita Translation and Interpretation services provides Peterborough City Council with translation and interpretation services. This Framework agreement contract with Capita expires 7th November 2022 and needs to be renewed.</b></p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and the University</b></p>	<p><b>19 September 2022</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal stakeholders</p>	<p>Helen Andrews  Commissioning Manager  Tel: 07557155633  Email: helen.andrews@cambridgeshire.gov.uk</p>	<p>People and Communities</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER including exempt annexes
20. <b>Approval for contract to be awarded to Milestone to deliver improvements to the Green Wheel cycleway – KEY/29JUN22/01</b> - The Cambridgeshire and Peterborough Combined Authority (CPCA) has allocated £750k towards improvement works to the Green Wheel, this is funding that the CPCA has committed for active travel between 2022/23 to 2024/25.	<b>Councillor Marco Cereste, Cabinet Member for Climate Change, Planning, Housing and Transport</b>	<b>11 July 2022</b>	Climate Change and Environment Scrutiny Committee	All Wards	Consultation will take place with the Peterborough Cycle Forum.	Lewis Banks, Transport & Environment Manager, Tel: 01733 317465, Email: lewis.banks@peterborough.gov.uk	Place & Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
21. <b>Implement recommendations from the Peterborough Parking Strategy – KEY/29JUN22/02</b> - A Parking Strategy has recently been produced for the city. This decision will present recommendations to members for consideration ahead of implementation including: revising parking charges, implementing new charges and consolidating assets.	<b>Cabinet</b>	<b>11 July 2022</b>	Growth, Resources, And Communities Scrutiny Committee	All Wards	Relevant internal and external stakeholders	Lewis Banks, Transport & Environment Manager, Tel: 01733 317465, Email: lewis.banks@peterborough.gov.uk	Place & Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
22. <b>Key Decision to approve an extension of the current Section 75 agreement for two years with Cambridgeshire Community Services for the provision of Sexual and Reproductive Health Services – KEY/29JUN22/03</b> - To approve an extension for two years of the Section 75 agreement with Cambridgeshire Community Services for the provision of Sexual and Reproductive Health Services. This agreement is held by Cambridgeshire County Council though a Delegated Authority agreement with Peterborough City Council, the extension will mean an end date for the Section 75 of 31 March 2025.	<b>Councillor John Howard, Cabinet Member for Adult Social Care, Health and Public Health</b>	<b>11 July 2022</b>	Adults and Health Scrutiny Committee	All Wards	A consultation was undertaken with service users prior to establishing the current Section 75 agreement which commenced April 1 2021	Val Thomas, Deputy Director of Public Health Tel: 07884 183374 Email: val.thomas@cambridgeshire.gov.uk	Public Health	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
23. <b>St Georges Hydrotherapy Pool – KEY/29JUN22/04</b> - Decision regarding the future of the St George's Hydrotherapy Pool, taking into account the following Motion: “Council calls upon the leader and the cabinet to urgently examine all possible options for re-opening the St George's Hydrotherapy pool either permanently or temporarily pending alternatives becoming available and to report back on progress to the next available meeting of Full Council.”	<b>Cabinet</b>	<b>11 July 2022</b>	Growth, Resources, And Communities Scrutiny Committee	Dogsthorpe	Paper was discussed at Full Council and a motion put forward	Rob Hill - Assistant Director: Community Safety Tel:07815558081 Email: rob.hill@peterborough.gov.uk	Place & Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
24. <b>Extension of Household Support Grant – KEY/18JUL22/01</b> - To approve proposed spend of next round of Household Support Grant funding	<b>Cabinet</b>	<b>30 September 2022</b>	Adults and Health Scrutiny Committee	All Wards	CMDN	Helen Gregg, Strategic Programmes & Partnership Manager, Tel: 07961 240462, Email: helen.gregg@peterborough.gov.uk	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

25.	<b>Tenancy Sustainment and Employment Support Grant – KEY/18JUL22/02</b> - The Council is going through procurement for a Tenancy Sustainment and Employment Support service until 31 March 2025. This is Rough Sleeper Initiative Funding that we have been successful for.	<b>Councillor Marco Cereste, Cabinet Member for Climate Change, Planning, Housing and Transport</b>	<b>November 2022</b>	Adults and Health Scrutiny Committee	All wards	There will be a full procurement exercise	Sarah Scase, Housing Needs Operations Manager, 07920 160502, sarah.scase@pet-erborough.gov.uk	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
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**PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE**

DECISIONS TO BE TAKEN IN PRIVATE								
KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
<p><b>Disposal of land at A1/A605 – KEY/1AUG22/01</b> - Newlands development have proposed a development within HDC. However, to enable a larger development, the developer requires an area of CRA land, within PCC ownership, to be enhanced and enable planning permission. The land is therefore a ransom strip and a figure has been negotiated with the developer.</p>	Cabinet	19 September 2022	Growth, Resources, And Communities Scrutiny Committee	Orton Waterville	Consultation has been carried out with the Interim Head of Property, external valuers	Christine Addison Interim Head of Property	Resources	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>

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PREVIOUSLY ADVERTISED DECISIONS TO BE TAKEN IN PRIVATE								
KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
<p><b>1. Disposal of land at 7-23 London Road, Peterborough - KEY/06JAN20/01</b> Approval to dispose of surplus land to a registered provider for redevelopment to social housing The disposal will be conditional on a successful planning consent; the application has yet to be made.</p>	Cabinet	19 September 2022	Growth, Resources, And Communities Scrutiny Committee	Central	Relevant internal and external stakeholders.	Christine Addison Interim Head of Property	Resources	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>There will be an exempt annex with details of the commercial transaction.</p>
<p><b>2. 64-68 Bridge Street, dilapidation works – KEY/26APR2021/02 –</b> Approval to carry out dilapidations works at 64-68 Bridge Street, Peterborough.</p>	Cabinet	TBA 2022	Growth, Resources, And Communities Scrutiny Committee	Central	Relevant internal and external stakeholders	Felicity Paddick, Manager - Estates and Valuation, Tel: 07801 910971 Email: felicity.paddick@nps.co.uk	Resources	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>



**PREVIOUSLY ADVERTISED NON-KEY DECISIONS**

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DIRECTORATE</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</b>
<p><b>1. Approval of the leasehold disposal of a brownfield site to a care provider –</b>                      A site has been found for a care home and the Council are currently looking into a leasehold disposal to a care provider who will build a care facility and then contract to provide services to the Council.</p>	<p><b>Councillor Cereste, Cabinet Member for Climate Change, Planning, Housing and Transport</b></p>	<p><b>July 2022</b></p>	<p>Growth, Resources, And Communities Scrutiny Committee</p>	<p>Park Ward</p>	<p>Relevant internal and external stakeholders.</p> <p>A forum has been set up by the Combined Authority involving representatives from finance, legal, property and social care.</p>	<p>Felicity Paddick, Manager - Estates and Valuation, Tel: 07801 910971 Email: felicity.paddick@nps.co.uk</p>	<p>Resources</p>	<p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>
<p><b>2. Variation to the delegation agreement between Peterborough City Council (PCC) and Cambridgeshire County Council (CCC) regarding the delivery of the Healthy Child Programme (HCP) across Peterborough and Cambridgeshire</b>                      This decision seeks authorisation to vary the Delegation and Partnering agreement to account for the increase in the value of PCC financial contributions to CCC in respect of the Agenda for Change pay increase. Agenda for Change is a nationally agreed UK-wide package of pay, terms and conditions for NHS staff. Under this deal, which came into effect in 2018, was the agreement for all NHS staff employed at the top pay points at bands 2-8c were to receive a 6.5% cumulative pay increase over a 3 year period.</p>	<p><b>Councillor Howard, Cabinet Member for Adult Social Care, Health &amp; Public Health</b></p>	<p><b>July 2022</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Amy Hall, Children's Public Health Commissioning Manager, Tel:07583040529</p>	<p>Public Health</p>	<p>CMDN to authorise delegation of HCP commissioning functions from PCC to CCC - <a href="https://democracy.peterborough.gov.uk/mglIssueHistoryHome.aspx?lId=22331&amp;PlanId=395&amp;RPID=0">https://democracy.peterborough.gov.uk/mglIssueHistoryHome.aspx?lId=22331&amp;PlanId=395&amp;RPID=0</a></p>

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
<p>3. <b>Approval of the Peterborough Sufficiency Strategy</b> Every top tier local authority is required to publish a sufficiency strategy. This must set out how we seek to avoid children coming into care through the provision of family support services, and identify steps that we are taking to ensure that we have sufficient placements for children in care in our area, so that as many children and young people in care can live locally, provided that this is in their best interests.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and the University</b></p>	<p>July 2022</p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>There has been widespread consultation including with children and young people in care.</p>	<p>Nicola Curley: Director of Children's Service, Email: nicola.curley@peterborough.gov.uk</p>	<p>People and Communities</p>	<p>Scrutiny Report</p>
<p>4. <b>Werrington Fields and Ken Stimpson Secondary School -</b> Following a public meeting held on 20 September 2021 at Ken Stimpson School, a decision needs to be taken on whether or not to proceed with plans to erect a fence to enclose part of the school's playing fields. The area is currently open access to the public. The school has not been using the area for over two years due to concerns over the safeguarding risk to the young people attending the school.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and the University</b></p>	<p>July 2022</p>	<p>Children and Education Scrutiny Committee</p>	<p>Werrington</p>	<p>Public meeting held on 20 September 2021 at Ken Stimpson School. Prior to this, a detailed background information document was circulated to interested parties.</p>	<p>Jonathan Lewis, Service Director, Education <a href="mailto:jonathan.lewis@peterborough.gov.uk">Email:jonathan.lewis@peterborough.gov.uk</a></p>	<p>Education</p>	<p>Cabinet Member Decision Notice, Background Information Document  It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>5. <b>Approval to enter into a Section 75 Partnership Agreement with Cambridgeshire and Peterborough NHS Foundation Trust</b> This agreement will ensure the provision of CPFT mental health specialist working with mental health practitioners who are part of multiagency Family Safeguarding teams working as part of children's social care safeguarding teams.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and the University</b></p>	<p>11 July 2022</p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Helen Andrews, Children's Commissioning Manager helen.andrews@cambridgeshire.gov.uk</p>	<p>People and Communities</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>6. <b>Approve the Joint Cambridgeshire and Peterborough Suicide Prevention Strategy 2022-2025</b> – to discuss and agree the Joint Cambridgeshire and Peterborough Suicide Prevention Strategy 2022-2025, for final approval by the Health and Wellbeing Board.</p>	<p><b>Councillor John Howard, Cabinet Member for Adult Social Care, Health and Public Health</b></p>	<p>September 2022</p>	<p>Adults and Health Scrutiny Committee</p>	<p>Dogsthorpe</p>	<p>Chair and vice chair of adults and health committee, Director of Public Health, Mental health boards</p>	<p>Joe Davies Email:joseph.davies@cambridgeshire.gov.uk</p>	<p>Public Health</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>7. <b>PCC/CCC Delegation Agreement for jointly procured Floating Support service</b> - Approval of Delegation Arrangements to allow CCC to implement and manage this contract on behalf of PCC</p>	<p><b>Councillor Howard, Cabinet Member for Adult Social Care, Health &amp; Public Health</b></p>	<p>July 2022</p>	<p>Adults and Health Scrutiny Committee</p>	<p>All Wards</p>	<p>Feedback sought from existing customers, staff and external partners/stakeholders prior to commencing re-procurement</p>	<p>Lisa Sparks, Senior Commissioner (ASC Commissioning), 07900163590, lisa.sparks@cambridgeshire.gov.uk</p>	<p>Public Health</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>8. <b>Enhanced falls prevention service section 75</b> - Delegation to Cambridgeshire County Council to enter into a section 75 agreement with Cambridgeshire and Peterborough NHS Foundation Trust for an enhanced falls prevention service</p>	<p><b>Councillor Howard, Cabinet Member for Adult Social Care, Health &amp; Public Health</b></p>	<p>July 2022</p>	<p>Adults and Health Scrutiny Committee</p>	<p>All wards</p>	<p>N/A</p>	<p>Emily Smith, Consultant in Public Health, emilyr.smith@cambridgeshire.gov.uk</p>	<p>Public Health</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

9.	<b>Approval and Endorsement of a new countywide Infant Feeding Strategy</b> - Decision sought to approve and endorse a countywide Infant Feeding Strategy developed collaboratively between Public Health and the Cambridgeshire & Peterborough Clinical Commissioning Group (CCG). This decision includes approval of overall strategy and underpinned action plans required to implement this.	<b>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and the University</b>	<b>September 2022</b>	Children and Education Scrutiny Committee	All Wards	Maternity Voices Partnerships, who are made up of service user representatives and key stakeholders spanning maternity, health visiting and the third sector have coproduced the strategy alongside Local Authority and CCG colleagues.	Amy Hall, Children's Public Health Commissioning Manager, amy.hall@peterborough.gov.uk, 07583040529	Public Health	Paper and Strategy to be submitted closer to the Cabinet meeting
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**PART 4 – NOTIFICATION OF KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES**

<b>DECISION TAKEN</b>	<b>DECISION MAKER</b>	<b>DATE DECISION TAKEN</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DIRECTORATE</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</b>
<p><b>Contract for cloud-based services hosting the Council's server estate - JUN22/CMDN/11 -</b></p> <p>The Leader:</p> <ol style="list-style-type: none"> <li>1. Extended the 2021 contract for cloud-based services from Amazon Web Services UK Limited (AWS) by up to the two years agreed within the contract to a further value no greater than £1,000,000</li> <li>2. Authorised the Corporate Director: Resources to vary this Contract if the Council has to amend its detailed business requirements, but subject to a maximum aggregate value (i.e. including the 2021 contract) of 150% of the approved value of the 2021 contract, being £1,460,000 (BPS).</li> </ol>	<p><b>Councillor Wayne Fitzgerald, Leader of the Council</b></p>	<p><b>30 June 2022</b></p>	<p>Growth, Resources, And Communities Scrutiny Committee</p>	<p>N/A</p>	<p>None.</p>	<p>Kevin Halls, IT Finance Contract Manager Tel Email</p>	<p>Customer and Digital Services</p>	

# FORWARD PLAN

## **PART 1 – KEY DECISIONS**

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:

Cllr Fitzgerald (Leader of the Council), Cllr Steve Allen (Deputy Leader); Cllr Ayres; Cllr Cereste; Cllr Howard; Cllr Coles and Cllr Simons.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to philippa.turvey@peterborough.gov.uk, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to or by telephone on 01733 452460. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

## **PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE**

Whilst the majority of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

## **PART 3 – NOTIFICATION OF NON-KEY DECISIONS**

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Philippa Turvey, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to [philippa.turvey@peterborough.gov.uk](mailto:philippa.turvey@peterborough.gov.uk) or by telephone on 01733 452460.

All decisions will be posted on the Council's website: [www.peterborough.gov.uk/executivedecisions](http://www.peterborough.gov.uk/executivedecisions). If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic and Constitutional Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

## **DIRECTORATE RESPONSIBILITIES**

### **RESOURCES DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

Financial Services

Internal Audit, Insurance and Investigations

Peterborough Serco Strategic Partnership (Business Support, Corporate Procurement, Business Transformation and Strategic Improvement, Customer Services, Shared Transactional Services)

Corporate Property

Registration and Bereavement Services

### **BUSINESS IMPROVEMENT AND DEVELOPMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

Transformation and Programme Management Office, Business Intelligence, Commercial, Strategy and Policy, Shared Services

### **CUSTOMER AND DIGITAL SERVICES Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

IT, Customer Services – contact centres, walk-in customer service sites, reception services and web & digital services; Communications;

Emergency Planning, Business Continuity and Health and Safety.

### **PEOPLE AND COMMUNITIES DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services)

Children's Services and Safeguarding (Children's Social Care Operations, Children's Social Care Quality Assurance, Safeguarding Boards – Adults and Children's, Child Health, Clare Lodge (Operations), Access to Resources)

Education, People Resources and Corporate Property (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure)

Business Management and Commercial Operations (Commissioning, Recruitment and Retention, Clare Lodge (Commercial), Early Years and Quality Improvement)

Performance and Information (Performance Management, Systems Support Team)

### **LAW AND GOVERNANCE DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

Democratic Services (Town Hall, Bridge Street, Peterborough, PE1 1HG)

Electoral Services (Town Hall, Bridge Street, Peterborough, PE1 1HG)

Information Governance, (Freedom of Information and Data Protection)

### **HUMAN RESOURCES - Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

(Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

### **PLACE AND ECONOMY DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

Development and Construction (Development Management, Planning Compliance, Building Control)

Sustainable Growth Strategy (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment)

Opportunity Peterborough

Peterborough Highway Services (Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads, Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

(Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls)

### **PUBLIC HEALTH DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

Health Protection, Health Improvements, Healthcare Public Health.

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